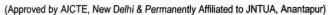# ACADEMIC CALENDAR 2024-2025

GEETHANJALI

INSTITUTE OF SCIENCE &

TECHNOLOGY

(Autonomous)

(An ISO 9001: 2015 certified Institution) (Approved by AICTE, New Delhi &
Permanent Affiliated to JNTU, Anantapur) UGC Accorded Status 2F
3rd Mile, Bombay Highway, Gangavaram (V), Kovur(M), SPSR Nellore (Dt),
Andhra Pradesh, India- 524137
e-mail: geethanjali@gist.edu.in, Website: gist.edu.in College Code: 2U

INSTITUTIONAL VISION

To emerge as a center of technical excellence, transforming the engineering aspirants into dynamic and socially responsible technocrats.

INSTITUTIONALMISSION

M1. Implementing effective strategies for imparting quality education in a conducive academic ambience to upgrade the intellectual and professional dimensions of the learner's personality.

M2. Facilitating skill development and research to fulfil societal needs.

M3. Inculcating moral principles, environmental consciousness and social responsibility among students.

M4. Grooming the students to handle the career challenges successfully.

QUALITY POLICY

To self-prescribe exacting standards of Academic excellence, continuously strive towards accomplishing quality teaching learning opportunities and providing student associated services.

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JNTUA College Code : 2U   Mob: 9912566220, 9912445846   website : gist.edu.in / e-mail : geethanjali@gist.edu.in

EVENTS CALENDAR 2024-2025

GEETHANJALI INSTITUTE OF SCIENCE AND TECHNOLOGY

CALENDAR OF EVENTS FOR ODD SEM 2024-25

Month	Mon	Tue	Wed	Thu	Fri	Sat	Sun	List of Holidays	Events
June 2024						1	2		
	3	4	5	6	7	8	9	8th – 2nd Saturday	• 5th - World Environment Day- 2024
	10	11	12	13	14	15	16		•
	17	18	19	20	21	22	23	17th - Muharram	• 21st - International Day of Yoga – 2024
	24	25	26	27	28	29	30		
July 2024	1	2	3	4	5	6	7		
	8	9	10	11	12	13	14	13th – 2nd Saturday	• 8th -Commencement of class work to III Year I Semester
	15	16	17	18	19	20	21		• 15th -Commencement of class work to II Year I Semester
	22	23	24	25	26	27	28		
	29	30	31						• 29th - Commencement of class work to IV Year I Semester • 29th July – 3 Aug - Six day workshop on Amazon Web Services to III Year EEE
August 2024				1	2	3	4		• 1st -14th – Induction Program to I year
	5	6	7	8	9	10	11		
	12	13	14	15	16	17	18	15th - Independence Day 16th -Holiday 17th – 3rd Saturday	
	19	20	21	22	23	24	25		• 22nd Industrial Visit to II Year ECE • 19th - Commencement of class work to I Year I Semester • 19th -24th A six day workshop on Game Design by using Unity 3D to III Year CSE(CS)
	26	27	28	29	30	31		26th -Sri Krishnastami	• 29th - National Sports Day in honour of Major Dhyan Chand, India's iconic hockey player
September 2024							1		
	2	3	4	5	6	7	8	7th – Vinayaka Chavithi	• 5th - Teachers Day • 8th - Awareness Session on Employability Opportunities in Mechanical Engineering

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Month									
									• to II, III, IV year ME Students (Online) • 3rd – industrial visit to IV year ECE
	9	10	11	12	13	14	15		• 11th -Semicon India to IV Year ECE and EEE • 13th - Awareness Programme by ICC • 14th -Hobby Clubs activity • 14th – Engineers day
	16	17	18	19	20	21	22		
	23	24	25	26	27	28	29	28th -4th Saturday	• 23rd - Awareness Session on Library facilities to I Year Students. • 26th – Industrial Visit by II & III Year Civil Engg. • 27th -Industrial Visit by ME Students • 28th -Freshers Day
	30								• 30th – 5th October- 6days workshop to II Year EEE
October 2024		1	2	3	4	5	6		• 2nd- Mahatma Gandhi Jayanti
	7	8	9	10	11	12	13		• 8,9,10- MID I Examination to I Year Students
	14	15	16	17	18	19	20	16th - Durgashtami	• 19th - A one day Awareness program to III year BTech CSE (CS&DS) students
	21	22	23	24	25	26	27		• 26th - Internal College Tech Fest by EEE Department
	28	29	30	31				28th -Holiday 31st - Deepavali	• 29th -Project expo by ECE
November 2024					1	2	3		
	4	5	6	7	8	9	10		• 7th -Guest Lecture for IV Year CSE
	11	12	13	14	15	16	17		
	18	19	20	21	22	23	24		
	25	26	27	28	29	30			• 25th -30th – CSE Department FDP • 26th - National Constitution Day
Dec 2024							1		
	2	3	4	5	6	7	8		
	9	10	11	12	13	14	15		• 13th -19th - MID II Examination to I Year Students • 9th -14th – ME Department FDP
	16	17	18	19	20	21	22		• 20th -27th – Laboratory End Examination to I Year
	23	24	25	26	27	28	29	25- Chirstmas	

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	30	31							• 30th Dec-11th Jan 2025- Theory Semester End examination to I Year

EVENTS CALENDAR 2024-2025

GEETHANJALI INSTITUTE OF SCIENCE AND TECHNOLOGY

CALENDAR OF EVENTS FOR EVEN SEM 2024-25

Month	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Holidays	Activities
Dec 2024							1		
	2	3	4	5	6	7	8		
	9	10	11	12	13	14	15		
	16	17	18	19	20	21	22		• 16th -Commencement of II Semester to II & III Year students
	23	24	25	26	27	28	29	25-Chirstmas	
	30	31							
Jan 2025			1	2	3	4	5	1st -New year	
	6	7	8	9	10	11	12		• 11th -Alumni meet 2K25 • 11th -Sankranthi Sambaralu • 12th - National Youth Day (Swami Vivekananda's Birth Anniversary)
	13	14	15	16	17	18	19	13,14,15- Pongal Holidays	
	20	21	22	23	24	25	26	26th-Republic day	• 25th National Voters' Day
	27	28	29	30	31				
Feb 2025						1	2		
	3	4	5	6	7	8	9	8th -2nd Saturday	• 4th - World Cancer Day • 3,4,5,6,7- Assignment I examination to II, III year students
	10	11	12	13	14	15	16		• 10th - National Deworming Day • 11th - International Day of Women • 10,11,12-MID-I examination to II, III year students
	17	18	19	20	21	22	23		

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Month								Events	
	24	25	26	27	28			26th -Maha Shivaratri	
March 2025						1	2		
	3	4	5	6	7	8	9		• 7th -Techfest
	10	11	12	13	14	15	16	14th -Holi 15th -3rd Saturday	
	17	18	19	20	21	22	23		• 17,18,19,20,21 - • Assignment-I examination to I year students
	24	25	26	27	28	29	30	30th − Ugadi	• 24,25,26,27,28- MID-I examination to I year students • 27 & 28th-Sports day • 29th -Annual Day 2025
	31								
April 2025		1	2	3	4	5	6	6th - Ram Navami	
	7	8	9	10	11	12	13		• 7,8,9,10,11- Assignment II examination to II, III year students
	14	15	16	17	18	19	20	18th -Good Friday 19th -3rd Saturday	• 15,16,17,21,22,23- Prefinal examination to II, III year students
	21	22	23	24	25	26	27		• 24,25,26- MID-II examination to II, III year students
	28	29	30						• 28th Farewell (ECE,EEE,AIML) • 29th Farewell (CSE,CE,ME)
May 2025			1	2	3	4			• 28th April – 3rd May – External Practical Examination to II & III Year Students
	5	6	7	8	9	10	11	10th -3rd Saturday	• 5th May to 17th May – Semester End Examination to II & III year students
	12	13	14	15	16	17	18		• 5th May to 17th May – Semester End Examination to II & III year students • 12,13,14,15,16 - Assignment examination to I year students
	19	20	21	22	23	24	25		• 19th May – 19th July- Internship to II & III Year Students • 19,20,21,22,23 – Prefinal Examination to I year students

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26	27	28	29	30	31			• 19th May – 19th July- Internship to II & III Year Students • 26,27,28,29,30- MID II Examination to I year students

EVENTS CALENDAR 2024-2025

GEETHANJALI INSTITUTE OF SCIENCE AND TECHNOLOGY

CALENDAR OF EVENTS FOR EVEN SEM 2024-25

Month	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Holidays	Activities
							1		• 19th May – 19th July- Internship to II & III Year Students
June 2025	2	3	4	5	6	7	8	7th - Bakrid / Eid al Adha	• 5th - Celebration of World's Environment Day • 2,3,4,5,6,7.9,10- Practical Examinations to I Year students • 19th May – 19th July- Internship to II & III Year Students
	9	10	11	12	13	14	15	14th -2nd Saturday	• 11th -25th – Semester End Examinations to I Year Students • 19th May – 19th July- Internship to II & III Year Students
	16	17	18	19	20	21	22		• 21st- Celebration of International Yoga day • 19th May – 19th July- Internship to II & III Year Students
	23	24	25	26	27	28	29		• 26th – 30th – Faculty vacation • 19th May – 19th July- Internship to II & III Year Students

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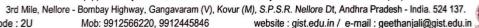(Approved by AICTE, New Delhi & Permanently Affiliated to JNTUA, Anantapur)
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	30								• 19th May – 19th July-Internship to II & III Year Students
July 2025		1	2	3	4	5	6	6th - Muharram	• 19th May – 19th July-Internship to II & III Year Students
	7	8	9	10	11	12	13	12th -2nd Saturday	• 19th May – 19th July-Internship to II & III Year Students
	14	15	16	17	18	19	20		• 19th May – 19th July-Internship to II & III Year Students
	21	22	23	24	25	26	27		• 21st – Commencement of class work to II & III Year
	28	29	30	31					•

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ADMINISTRATIVE CALENDAR 2024-2025

Name of the Event	Month
HODs meeting with Principal	Twice in a month
Anti Ragging meetings	3rd week of every month from July through April
Grievance Committee meetings	2 times in a year after completion of semester class work
Web development meetings	Every month
Literary Committee meetings	Every month
Meeting of students of every Class by Principal	Odd months for ECE & CSE branches, Even months for EEE, MECH & CIVIL branches
Academic Council meetings	During September and February every year
Staff meetings with Principal	Every month
Finance Committee meetings	During March every year
College Academic Committee meetings	Last week of the year / semester
Fine Arts Association & Cultural committee meetings	Every month
Student association meetings	Every month
Games and Sports association meetings	Every month
Test schedules	Every month
Stock verification	Before proceeding for summer vacation
Faculty summer vacation	During May/June every year
Non teaching staff summer vacation	In June every year
R & D Committee meeting	2nd week of every month.
Time table Committee meeting	2 weeks before the commencement of class work
Self appraisal forms for faculty members	Before 2nd week of July every year
Student feedback sessions	During 3rd and 10th week in a semester
Quality assurance cell meeting	2nd week of every semester
Accreditation Committee meeting NBA NAAC/IQAC	1st week of every month 2nd and 4th Monday of every month 2nd and 4th Tuesday of every month
Submission of Log registers	3rd week and 10th week in a semester and final submission within one week of completion of mid examinations
Geethanjali Publications Committee meeting	Every month
Designation of Class/Lab incharges, Mentors	Before commencement of class work

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Other Govt. online examinations (IBPS, LIC, GATE, RBI, RRB, UI, etc.,)	On specified Saturdays & Sundays
CSI / IETE / ISTE / IEEE / Prod. Hub Activities	Minimum one activity every semester
FACT Finding Committee visits	As per Govt. instructions
AICTE Inspection team Visits	As per Govt. instructions
AFRC Inspection team visits	As per Govt. instructions
Task Force visit and Inspection	As per Govt. instructions

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DEPARTMENT LEVEL ADMINISTRATIVE CALENDAR
2024-2025

Description	No. of times to be conducted in a semester	Members to be present for the meetings	Probable period of conduct	Deadlines for submission of minutes / reports to the Principal
Department faculty meeting	8	All Department faculty members	ECE – 1st & 3rd Monday CSE & Allied – 1st & 3rd Tuesday EEE – 1st & 3rd Wednesday MECH - 1st & 3rd Thursday CIVIL - 1st & 3rd Friday Saturday R&D – 2nd & 4th Monday NR Wardens - 2nd & 4th Thursday S&H - 2nd & 4th Friday	Within 2 days
Class Committee meeting	3	All the faculty members handling theory and practical subjects for the concerned class	Before 15th of every month	Before 19th of every month
Mentor - student meeting	6	Mentors and students assigned to them	1st and 3rd week of every month	Before 25th of every month
Anti ragging subcommittee meeting	2	HOD designated staff (teaching and non-teaching) members (4 to 9 members)	1st and 9th week of the semester	Before 20th July / 10th Sept. / 30th Dec. / 5th March of every year
Disciplinary committee meeting	2	HOD designated staff (teaching and non-	4th and 10th week of the semester	Before 20th Aug. / 10th Oct... / 30th Jan. / 5th April of every year

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		teaching) members (4 to 9 members)		
Grievance subcommittee meeting	1	HOD designated senior faculty members (2 to 3 members)	Last week of the semester	Last working day of the semester
Results analysis meeting	1	All the faculty members who have handled theory and practical subjects for the concerned class in the previous year/semester	Within three days of announcement of results	Within one week of announcement of results
Department Association meeting	2	All Department faculty members	2nd and 9th week of the semester	3rd and 9th week of the semester