(AUTONOMOUS)

Accredited by NAAC with "A" Grade, Accredited by NBA (B.Tech.,- ECE, EEE & Mech : 2021-2024)

An ISO 9001 : 2015 Certified Institution



(Approved by AICTE, New Delhi & Permanently Affiliated to JNTUA, Anantapur)

3rd Mile, Nellore - Bombay Highway, Gangavaram (V), Kovur (M), S.P.S.R. Nellore Dt, Andhra Pradesh - India. 524 137.

JNTUA College Code: 2U Mob: 9912566220, 9912445846

website : gist.edu.in / e-mail : geethanjali@gist.edu.in



#### ADMISSIONS COMMITTEE

The Admissions Committee is responsible for the graduate student admissions in the program. This committee will also develop contacts with other relevant graduate admissions committees with the goal of identifying potential candidates who would be more appropriate for the B. Tech program. The admissions committee endeavors to identify applicants from various junior colleges. Applicants to be identified by the committee and, when possible, invited to visit the campus. In addition, the admissions committee tracks the success of the admissions process each day during admissions by maintaining a database of pertinent information on the applicants. This committee reviews admission requirements for the program annually.

## **FUNCTIONS**

- 1. To improve the admissions quality with well defined policies.
- To disseminate and comply with all the rules and regulations of admissions as prescribed by Govt. and statutory agencies.
- 3. To create a brand value and awareness about the institute.
- To provide best counseling to students and parents who come to seek admissions.
- 5. To guide the students and parents in making effective decisions
- To guide admitted students to complete the admission procedure like paying fees, getting roll
  nos., getting hostel admission, getting I-card, fulfilling eligibility criteria, getting time tables etc.

GEETHARDAL MISTITUTE OF

3rd Mile, Bombay Highway Gangavaram (V), Kovur (M), SPSR Nellore (Dt.) A.P. - 524137.

## GEETHANJALI INSTITUTE OF SCIENCE & TECHNOLOGY (AUTONOMOUS)

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JNTUA College Code: 2U Mob: 9912566220, 9912445846



#### ADMISSIONS COMMITTEE

#### Constitution

- Chairman to be the principal or any person nominated by the principal.
- Dean A& SA of the Institution Convenor.
- One Faculty member from each Department to be nominated by the HODs
- > The number of members can be increased equally by adding nominees of the principal.
- The total number of members of the Admissions Committee, however shall not exceed 20.

#### Procedure:

The Convenor, in consultation with the Chairman of the Committee, shall prepare a provisional agenda for meeting. It shall be circulated to all Members of the Committee at least two days before meeting. All the decisions should be taken on the basis of majority. After the meeting, the Committee shall approve are port embodying its views, recommendations and decisions. Forward their port to Executive Committee for final approval.

#### Tenure:

The tenure of the members shall be three years

### Frequency of Meeting:

The committee shall meet two times a year and such other times, as may be required

#### Quorum:

One-third members shall constitute the quorum. If the meeting is adjourned because of quorum, no quorum shall be required for such meeting after 15 minutes.

> EETHANUALINGNELDEOF SCIENCE'& TECHNOLOGY

(Autonomous) 3rd Mile, Bombay Highway Gangavaram (V), Kovur (M), SPSR Nellore (Dt.) A.P. - 52413X.

# GEETHANJALI INSTITUTE OF SCIENCE & TECHNOLOGY (AUTONOMOUS)

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JNTUA College Code: 2U Mob: 9912566220, 9912445846 website: gist.edu.in / e-mail: geethanjali@gist.edu.in





## **ADMISSIONS COMMITTEE**

## Composition of the Admissions Committee

The Admissions Committee shall have the following composition:

- a) Principal-Chairman.
- b) Dean A & SA Convenor.
- c ) Ten to twenty faculty members from all departments- Members.

PRINCIPAL
GEETHANJALPINENCHE OF
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(Autonemous)
3rd Mile, Bombay Highway
Gangavaram (V), Kovur (M),
SPSR Nellore (Dt.) A.P. - 52413k.

## GEETHANJALI INSTITUTE OF SCIENCE & TECHNOLOGY (AUTONOMOUS)

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### ADMISSIONS COMMITTEE MEMBERS

Ref: Admissions/Cir/2024/1

Date: 05-04-2024

GEETHANJALI INSTITUTE OF SCIENCE & FECHNOLOGY

## CIRCULAR-1

It is informed that the admissions committee reconstructed for the academic year 2024-25 as given below. All faculty involved in this committee are requested to act accordingly in coordination with the Convenor-Admissions Cell.

S.NO	NAME OF THE FACULTY	POSITION
1	Dr. K. Sundeep Kumar, Principal	Chairman
2	Dr. T.N.V.L.N.Kumar, Dean A & SA	Convenor
3	Mr. SK. Avez, Asst.Prof S&H	Member
4	Mr. S.Venkateswarlu, Asst. Prof S&H	Member
5	Mr. K. Srinivasulu Reddy, Asst. Prof S&H	Member
6	Mr. P.Anil Kumar, Asst.Prof Mec.	Member
7	Mr. D.Ramesh, Asst.Prof CSM	Member
8	Mr. G.Seenaiah, Asst. Prof EEE	Member
9	Mr. Sk. Habeeb Basha, Asst.Prof Civ.	Member
10	Mr. P.Ashok Kumar, Physical Director	Member
11	Mr. Z. Chaitanya, AsstProf ECE	Member
12	Mr. B.Suresh Kumar, AsstProf ECE	Member
13	Mr. R. Srikanth, Asst.Prof Mec.	Member

Copy to:

DIRECTOR/HoD/ HoD i/c
Srd Mile, Bombay Highway

ECE/EEE/CSE/CSM/CSD/CSC/EEE/MEC/CIVIL/S&H/R&D/FSH/Nellore (Dt.) A.P. - 524137.

Secretary for information

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website : gist.edu.in / e-mail : geethanjali@gist.edu.in



## **Admissions Committee**

### **Admissions Committee Members**

AY:2024-2025

S.NO	NAME OF THE FACULTY	POSITION	SIGNATURES
1	Dr. K. Sundeep Kumar, Principal	Chairman	h.55
2	Dr. T.N.V.L.N.Kumar, Dean A & SA	Convenor	Thous glyly
3	Mr. SK. Avez, Asst.Prof S&H	Member	1
4	Mr. S.Venkateswarlu, Asst. Prof S&H	Member	Cu
5	Mr. K. Srinivasulu Reddy, Asst. Prof S&H	Member	K- We
6 .	Mr. P.Anil Kumar, Asst.Prof Mec.	Member	PARCE
7	Mr. D.Ramesh, Asst.Prof CSM	Member	Drus
8	Mr. G.Seenaiah, Asst. Prof EEE	Member	201P
9	Mr. Sk. Habeeb Basha, Asst.Prof Civ.	Member	Accept
10	Mr. P.Ashok Kumar, Physical Director	Member	P. Ann _
11	Mr. Z. Chaitanya, AsstProf ECE	Member	D. Chentur
12	Mr. B.Suresh Kumar, AsstProf ECE	Member	As
13	Mr. R. Srikanth, Asst.Prof Mec.	Member	P CM

SCIENCE & TECHNOLOGY

(Autonomous) 3rd Mile, Bombay Highway

Gangavaram (V), Kovur (M), SPSR Nellore (Dt.) A.P. - 524137.

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website: gist.edu.in / e-mail: geethanjali@gist.edu.in



## Roles and Responsibilities

- 1. In consultation with HRD prepare attractive brochures, prospectus and handouts for wider publicity.
- To collect proposals / materials from the Departments, Committees and lecturers to draft Annual plan of activities for the year for publication in the Prospectus.
- 3. To prepare plan for addressing12th standard, diploma students as a career counseling activity.
- To place advertisement in news papers regarding admissions as and when permitted by the respective Conveners of admissions.
- 5. To assist the students and to interact with the parents during admissions
- 6. To advise the principal on improving facilities from the feedbacks got from parents and students during admission counseling
- To file and maintain the records of the admissions and Annual Plan.
   To submit the enrollment records to the IQAC Committee.
- 8. To issue notifications for Spot admission & Category-B (MQ) admissions with the guidelines issued by State Government
- 9. To submit the admissions list to the authorities for getting their approval.

## Roles & Responsibilities of the Chairman

- To finalize on all the matters relating to Admissions of the students at both UG & Diploma level.
- ➤ To provide all information related to admissions under A Category (Convener Quota) and B Category (Management Quota) to the students and parents. It also provides information on the college website.

## Roles & Responsibilities of Convenor:

- ➤ To issue Notifications for Spot Admissions under A Category and for Admissions under B Category as per the guidelines issued by State Government and concerned Competent authority
- > To submit the list of Admissions made by the college to the concerned competent authorities and get approved

## Roles & Responsibilities of Faculty Members:

Organize Activities related to admissions deemed fit by the institute as when decided by the convenor.

GEETHANJAL INSTITUTE OF SCIENCE & TECHNOLOGY

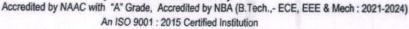
(Autonomous)
3rd Mile, Bombay Highway
Gangavaram (V), Kovur (M).
PSR Nellore (Dt.) A.P. - 524137.

## Year planner

Month	Activity	Function No.
May.'24	Tentatively issue notification in news papers for B category and spot in to Deploma	3,4
May.'24	Tentatively issue notification in news papers for B category and spot in to B. Tech	3,4
Sept.'24	Tentatively issue notification in news papers for B category	3,4
Oct.'24	Conducting Freshers Day	3,4
Nov.'24	Sending lists for ratification.	
Dec.'23		
Jan.'25	Conducting awareness programmes in Jr. Colleges for EAMCET batches, and to10 th. class students for Polycet and collecting students' data.	3,4,5,7,8
Feb.'25	Circulating broachers at all EAMCET centres	3,4,5,7,8
Mar.'25	Releasing Adds in TV/Radio/Digital screens/flexes	3,4
Apr.'25	Registration arrangements in college.	3,4,5,7,8
May.'25		
June.'25		

GEETHAN AND THE OF SCIENCE & TECHNOLOGY (Autonomous) 3rd Mile, Bombay Highway Gangavaram (V), Kovur (M), SPSR Nellore (Dt.) A.P. - 524137.

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## ADMISSIONS COMMITTEE MEMBERS

Ref: Admissions/Cir/2024/2

Date: 24-05-2024

### **CIRCULAR-2**

Faculty members of Admissions Committee are hereby informed that the committee meeting is proposed in Principals Chamber on 27-05-2024 (Monday) at 04:00 PM. All the members are requested to attend the meeting without fail.

### Proposed Agenda:

- To decide on arrangements for counseling of students of both Convener & Management Quota students.
- To decide on issuing notifications for admission into B-Category in Diploma, UG & Diploma courses in newspapers and on our college website.
- To decide on issuing notifications for spot admissions for Diploma, FDH, UG & Diploma Courses.
- To decide on Submission of the list of Admissions made by the college Under spot admissions and B-Category to the concerned competent authorities and get approved.

Any other points with the permission of the chair.

SCIENCE & TECHNOLOGY

(Autonomous) 3rd Mile, Bombay Highway Gangavaram (V), Kovur (M),

3PSR Nellore (Dt.) A.P. - 52413%

DIRECTOR/HoD/ HoD i/c-ECE/EEE/CSE/CSM/CSD/CSC/EEE/MEC/CIVIL/S&H/R&D/E&E/ **IIEDC/IQAC/PRINCIPAL (DIP)** 

Secretary for information

Copy to:

## MEMBERS PRESENT:

S.NO	NAME OF THE FACULTY	POSITION	SIGNATURE
1	Dr. K. Sundeep Kumar, Principal	Chairman	h.50
2	Dr. T.N.V.L.N.Kumar, Dean A & SA	Convenor	10003 15/2
3	Mr. SK. Avez, Asst.Prof S&H	Member	A.
4	Mr. S.Venkateswarlu, Asst. Prof S&H	Member	Gu
5	Mr. K. Srinivasulu Reddy, Asst. Prof S&H	Member	X-July
6	Mr. P.Anil Kumar, Asst.Prof Mec.	Member	P.AR
7	Mr. D.Ramesh, Asst.Prof CSM	Member	Das /
8	Mr. G.Seenaiah, Asst. Prof EEE	Member	20:0
9	Mr. Sk. Habeeb Basha, Asst.Prof Civ.	Member	Holoway
10	Mr. P.Ashok Kumar, Physical Director	Member	T. Adu
11	Mr. Z. Chaitanya, AsstProf ECE	Member	2.chestur
12	Mr. B.Suresh Kumar, AsstProf ECE	Member	18
13	Mr. R. Srikanth, Asst.Prof Mec.	Member	P. Conl

## **Resolutions:**

Agenda	Resolutions	Responsible person	Target date	Remarks
2	It is resolved tentatively to issue notification in Telugu newspaper for 30% of admissions Under B-Category.	SK. Avez, Asst. Prof S&H S.Venkateswarlu Asst. Prof S&H.	Depending on Notification.	~
2	It is also resolved to place the notification on college website and provide an opportunity to the candidates to download the application online and Submit as per the notification.	D.Ramesh, Asst. Prof, CSM P.Anil Kumar Asst. Prof, MEC	Depending on Notification.	In coordination with Website in-charges
1	To decide on arrangements for counseling of students of both Convener & Management Quota students	K.Sreenivasulu Reddy, Asst.Prof, H&S R. Srikanth Asst. Prof, MEC	To startup the works as early as possible.	In coordination with placement cell.

PRINCIPAL
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## GEETHANJALI INSTITUTE OF SCIENCE & TECHNOLOGY (AUTONOMOUS)

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### ADMISSIONS COMMITTEE

## Minutes of Meeting -1

Ref: Admissions/Cir/2024/2

## MEETING AGENDA:

- To decide on arrangements for counseling of students of both Convener & 1. Management Quota students.
- To decide on issuing notifications for admission into B-Category in Diploma, UG & 2. Diploma courses in newspapers and on our college website.
- To decide on issuing notifications for spot admissions for FDH, UG & Diploma 3. Courses.
- To decide on Submission of the list of Admissions made by the college 4. Under spot admissions and B-Category to the concerned competent authorities and get approved.
- Any other points with the permission of the chair. 5.

Meeting Schedule: 27-05-2024 (Monday) at 04:00 PM Principal's Chamber.

Minutes of 1st meeting of the Admissions Committee for the academic year 2024-25

The following issues have been discussed and appropriate resolutions have been adopted:

- After reviewing previous year admissions, the committee has decided to increase the efforts to uplift the number of students in the present year particularly in civil and mechanical departments.
- All the faculty members advised to motivate the concerned department students in charges towards admissions.
- To decide on issuing notifications for admission into B-Category in DiparticeRA& FDH courses in newspapers and on our college website. GEETHANJALI INSTITUTÉ OF

SCIENCE & TECHNOLOGY (Autonomous)

3rd Mile, Bepppapplingbyrg Gangavaram (V), Koyur (M) SPSR Nellore (Dt.) A.P. - 524137.

## **Events / Activities Organized**



గితాంజరి లో వైభవంగా ఫ్రెషర్స్ దే









INSTITUTE OF SCIENCE & TECHNOLOGY



Fees Reimbursement (†5550 500)

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- Skill Development Courses & Pold Inter
- Indoor and Outsider Games



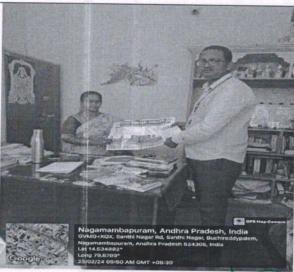
UNSTOPPABLE CAMPUS **PLACEMENTS** in top MNC companies

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GEETHANJALI INSTITUTE OF SCIENCE & TECHNOLOGY (Autonomous) 3rd Mile, BRIDAY Pighway Gangavaram (V), Kovur (M), SPSR Nellore (Dt.) A.P. - 524137.

### Events / Activities attended

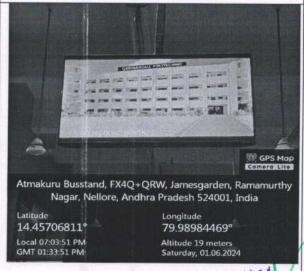












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Gangavatam (V), Kovur (M),

SPSR Nellore (Dt.) A.P. - 524131.

## **B.TECH. CONSOLIDATED ADMISSIONS STATUS AY 2024-25**

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Branch	CQ ALLOTED WITH EWS	CQ FILLED	MQ ALLOTED	MQ FILLED	CQ SPOT FILLED	Total Filled
CIV - 1/2	24	9	9	5	0	14
EEE - 1	48	42	18	18	2	62
MEC - 1/2	24	12	9	9	2	23
ECE - 3	144	139	54	54	3	196
CSE - 7	336	322	126	126	12	460
CSM - 2	96	95	36	36	0	131
AIDS - 2	96	93	36	36	2	131
TOTAL - 16	768	712	288	284	21	1017

B.TECH. (LES) CONSOLIDATED ADMISSIONS STATUS AY 2024-25

Branch	CQ ALLOTED	CQ FILLED	CQ SPOT FILLED	Total
CIV	21	6	4	10
EEE	22	22	1	23
MEC	22	12	3	15
ECE	18	15	1	16
CSE	18	17	0	17
CSM	12	7	3	10
CSD	6	1	0	1
CSC	6	0	0	0
TOTAL	119	80	12	92

## DIPLOMA CONSOLIDATED ADMISSIONS STATUS AY 2024-25

	20	24-25		
Branch	CQ ALLOTED	CQ FILLED	CQ SPOT FILLED	Total FILLED
DCE	33	6	3	9
DEEE	66	24	12	36
DME	33	13	14	27
DECE	132	74	15	89
DCME	66	62	2	64
TOTAL	330	179	46	225

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	Approved	Intake		33	99	00	33	198	462	132	132	1056	
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I Year CQ/SPOT STUDENTS DETAILS Admitted in the

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AY: 2024-25

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Dean - Admissions

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TOTAL

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