



GEETHANJALI INSTITUTE OF SCIENCE & TECHNOLOGY
Gangavaram, Kovur-524317

Internal Quality Assurance Cell
Year Planner A.Y:2022-23

Name of the Event	Month/Year
IQAC 1 st meeting	Sep-22
IV year I semester Student feedback on Faculty and analysis – 1 st phases	Oct-22
III year I semester Student Faculty Feedback and analysis – 1 st phases	Nov-22
IV year I semester Student feedback on Faculty and analysis – 2 nd phases	Dec-22
IQAC 2 nd meeting	Dec-22
CO's Feedback collection from IV year I semester students	Dec-22
II year I semester Student Faculty Feedback and analysis – 1 st phases	Dec-22
Prepare a detailed Annual Quality Assurance Report (AQAR) for the the academic year 2021-22 and submit the same to Principal	Dec-22
III year I semester Student Faculty Feedback and analysis – 2 nd phases	Jan-23
CO's Feedback collection from III Year I semester students	Jan-23
II year I semester Student Faculty Feedback and analysis – 2 nd phases	Feb-23
CO's Feedback collection from II Year I semester students	Feb-23
Curriculum feedback from Faculty	Feb-23
IV year II semester Student feedback on Faculty and analysis – 1 st phases	Mar-23
Conduct Internal Academic and Administration audit for all the departments	Mar-23
IQAC 3 rd meeting	Mar-23
IV year II semester Student feedback on Faculty and analysis – 2 nd phases	Apr-23
CO's Feedback collection from IV year II semester students	Apr-23
Programme Outcomes Feedback from Students, Industry, Alumni	Apr-23
IQAC 4 th meeting	Apr-23
III year II semester Student Faculty Feedback and analysis – 1 st phases	Apr-23
II year II semester Student Faculty Feedback and analysis – 1 st phases	Apr-23
Exit Feedback collection and analysis from IV-year students	Apr-23
Curriculum feedback from IV-year students	Apr-23
Curriculum feedback from Faculty, Parents and alumni	Apr-23
Collection and compilation of self appraisal forms from faculty members for the academic year 2021-22	Jun-23
Curriculum Feedback collection and analysis	Jun-23
Facilities feedback collection from Students, Teaching Faculty, Non-Teaching Staff, Alumni, Parents and analysis	Jun-23
Conduct Internal Academic and Administration audit for all the departments	Jun-23
III year II semester Student Faculty Feedback and analysis – 2 nd phases	Jul-23
CO's Feedback collection from III Year II semester students	Jul-23
II year II semester Student Faculty Feedback and analysis – 2 nd phases	Jul-23
CO's Feedback collection from II Year II semester students	Jul-23
Faculty contributions review and plan of action	Jul-23
Attainments review and plan of action	Jul-23
College magazine and news letter publication -review	Jul-23

V. Kumar



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Website: <https://gist.edu.in/gist/gist-home> Email: iqac@gist.edu.in

Internal Quality Assurance Cell (IQAC)

Ref: Pr/Cir/01/22/IQAC-01

Date: 08.09.2022

Circular-01

All the HOD's and IQAC members are hereby informed that the IQAC proposes to conduct a meeting on 10-09-2022 at 10.00 AM in the board room. All the members are requested to attend the meeting without fail.

Proposed Agenda:

1. Review of minutes of previous meeting
2. IQAC quality initiatives
3. Website updations
4. Updation of all the workshops, FDP for the AY 2021-22
5. Approvals of IQAC audits, feedbacks formats & Calendar
6. To place any other item with the permission of the chair

N. Ravi
8/9/22
IQAC Coordinator

H. S. A.
8/9/22
Chairperson-IQAC

Copy to:

Circulate among IQAC members

**Deans, HoD/HoD i/c-ECE/CSE/AIIML/CS/DS/EEE/MECH/CIVIL/S&H/
R&D/E&E/IICC**

Principal-i/c

Secretary for information



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Website: <https://gist.edu.in/gist/gist-home> Email: iqac@gist.edu.in

Internal Quality Assurance Cell (IQAC)

Ref No- IQAC/01/2022

Minutes of the Meeting

Meeting Agenda:

1. Review of minutes of previous meeting
2. IQAC quality initiatives
3. Website updations
4. Updation of all the workshops, FDP for the AY 22-23
5. Approvals of IQAC audits, feedbacks formats & Calendar
6. To place any other item with the permission of the chair

Meeting Date and time: 10-09-2022 at 10.00 AM

Venue: Board Room

Minutes of 1st meeting of the IQAC for the academic year 2022-23, under the chairmanship of Dr.Sundeep Kumar K, Principal of Geethanjali Institute of Science and Technology, Nellore.

The minutes of the previous meetings were reviewed in terms of implementation and the following points have been discussed:

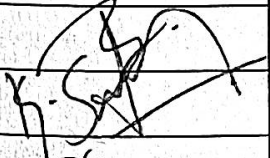
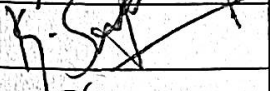
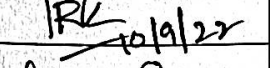
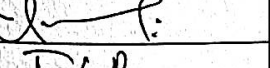
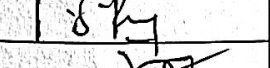
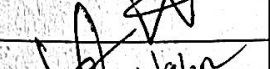
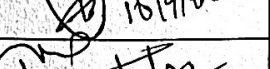
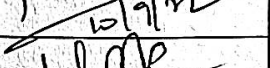
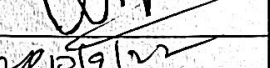
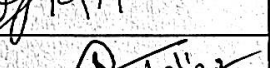
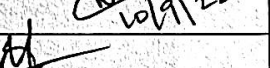
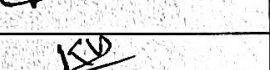
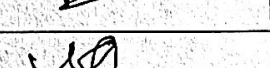
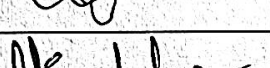
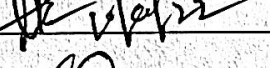
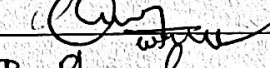
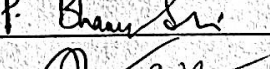
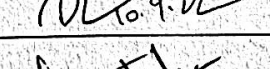
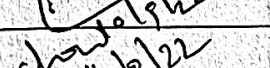

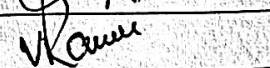



1. Confirmation of the Minutes of the IQAC meeting held on 18-06-2022. After a brief discussion, Members approved the Minutes of the IQAC meeting held on 18-06-2022.
2. IQAC members unanimously decided to initiate more quality initiative activities as part of IQAC during the current semester.
3. IQAC chairperson informed to all Department HoD's and committee conveners to update their committee files for the academic year 2021-22 in the GIST website.
4. IQAC chairperson informed to all Department HoD's to update academic achievements for the academic year 2021-22.
5. IQAC discussed on the suggestions given by peer team for Institutional NAAC Accreditation and suggested a plan of action during next five years.
6. Members approved all IQAC audits, feedback formats & Calendar for the academic year 2022-23.
7. Heads of the departments shall be requested to submit a copy of department activity calendar for the academic year to IQAC office.

Meeting ended with concluding remarks by the Principal.
IQAC coordinator recorded the minutes.

V. Kumar
10/9/22
Convener, IQAC

ATTENDANCE FORM

The 1st meeting of the IQAC of Geethanjali Institute of Science and Technology, 3rd Mile Bombay Highway, Gangavaram Village, Kovur Mandal, Nellore District, Andhra Pradesh - 524137 was held on 10-09-2022 at 10.00 AM in the college campus for the academic year 2022-23. Dr.Sundeep Kumar K, Principal, presided over the meeting. The following Members were present in the meeting:

Name of the Faculty	Designation	Signature
Dr.G. Subba Rao	Director	
Dr.Sundeep Kumar K	Principal	
Dr.P.Nagendra Kumar	HoD-AIML - CSE	 10/9/22
Mr. P. Umasai Krishna	HoD-CE - CSE	
Mr.T.Sai Prasad Reddyv	HoD-CS & DS - CSE	
Ms.V Gayatri	HoD-CSE	
Dr.U.Penchalaiah	HoD-ECE	 10/9/22
Dr.T. Ravi Kumar	HoD-EEE	 10/9/22
Dr.Ch.Sreenivasa Rao	HoD-ME	 10/9/22
Dr.P. Mohana Kishore	HoD- S&H	 10/9/22
Dr.R.Rajani	IQAC-Department Coordinator -CSE	 10/9/22
Mr.K.Venkateswarlu	IQAC-Department Coordinator -AIML	
Mrs.K.Vijaya	IQAC-Department Coordinator -S&H	
Dr.D.Swaroopaa	IQAC-Department Coordinator -S&H	
Mr. A.Hari Krishna	IQAC-Department Coordinator -ECE	 10/9/22
Mr.K. Venkata Ravindra	IQAC-Department Coordinator -EEE	
Ms.P. Bhanusri	IQAC-Department Coordinator -CE	 P. Bhanusri
Mr.P.Amos	IQAC-Department Coordinator -ME	 10.9.22
Dr.K.Sravan kumar	Convener- R&D	
Dr.P.Chakrapani	Convener- IICC	 10/9/22
Dr. K. Radhika	Convener-CAC - ECE	 K. Radhika
Mr.V.Ramu	Convener-IQAC	
P. Anil Kumar 112U5A0302	Alumni - IIC	 P. Anil Kumar
P.Kiran Kumar 082U1A0214	Alumni	 P. Kiran Kumar



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Internal Quality Assurance Cell (IQAC)

Ref: Pr/Cir/02/22/IQAC-02

Date: 06.12.2022

Circular-02

All the HOD's and IQAC members are hereby informed that the IQAC proposes to conduct a meeting on 13-12-2022 at 10.00 AM in the board room. All the members are requested to attend the meeting without fail.

Proposed Agenda:

1. Review of minutes of previous meeting.
2. AQAR for 2021-22.
3. ISO Internal Audit.
4. Placements.
5. To place any other item with the permission of the chair

N. Ravi
6/12/22
IQAC Coordinator

[Signature]
Chairperson-IQAC

Copy to:

Circulate among IQAC members

HoD/HoD i/c

ECE/CSE/EEE/MECH/CIVIL/S&H/R&D/E&E/ICC/Principal-i/c

Secretary for information



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Internal Quality Assurance Cell (IQAC)

Ref No- IQAC/02/2022

Minutes of the Meeting

Meeting Agenda:

1. Review of minutes of previous meeting.
2. AQAR for 2021-22.
3. ISO Internal Audit.
4. Placements.
5. To place any other item with the permission of the chair

Meeting Date and time: 13-12-2022 at 10.00 AM

Venue: Board Room

Minutes of 2nd meeting of the IQAC for the academic year 2022-23, under the chairmanship of Dr.Sundeeep Kumar K, Principal of Geethanjali Institute of Science and Technology, Nellore. Member Secretary has welcomed all the esteemed members and thanked them for their kind presence.

The following points have been discussed:

1. Confirmation of the Minutes of the IQAC meeting held on 10-09-2022. After a brief discussion, Members approved the Minutes of the IQAC meeting held on 10-09-2022.
2. The NAAC Criterion Coordinators presented their respective criterion to the Principal and IQAC convener said that all the corrections suggested by the Principal are being carried out and the AQAR for the year 2021-22 will be uploaded in the NAAC portal by third week of December.
3. IQAC convener informed the R&D members to collect all the data related to ISO external Audit and department coordinators were asked to update all the documents.
4. The Training and Placement Convener presented the Overall and the Department wise placement status as of now.
5. The Principal expressed the following points
 - The number of students' participation and also the quality in external project competitions should be improved.
 - The subject faculty members should monitor their students' performance in the internal test, identify slow learners and take special care.
 - During the semester break all students must attend internships. The faculty members can guide the students for the same.

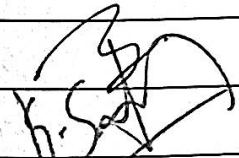

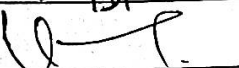

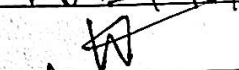
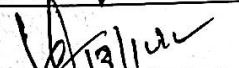
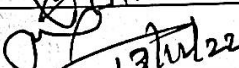
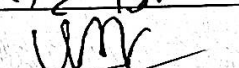
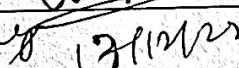

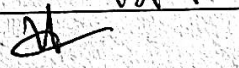
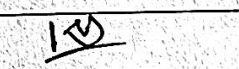
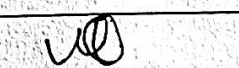
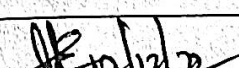
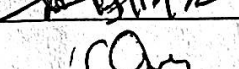
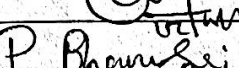
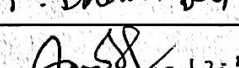
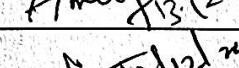
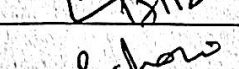
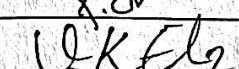
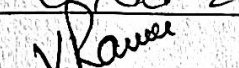

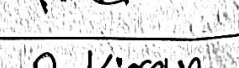

Meeting ended with concluding remarks by the Principal.

IQAC coordinator recorded the minutes.

V. Kumar
13/12/22
Convener, IQAC

ATTENDANCE FORM

The 2nd meeting of the IQAC of Geethanjali Institute of Science and Technology, 3rd Mile – Bombay Highway, Gangavaram Village, Kovur Mandal, Nellore District, Andhra Pradesh – 524137 was held on 13-12-2022 at 10.00 AM in the college campus for the academic year 2022-23. Dr.Sundeep Kumar K, Principal, presided over the meeting. The following Members were present in the meeting:

Name of the Faculty	Designation	Signature
Dr.G. Subba Rao	Director	
Dr.Sundeep Kumar K	Principal	
Dr.P.Nagendra Kumar	HoD-AIML	 13/12/22
Mr. P. Umasai Krishna	HoD-CE	
Mr.T.Sai Prasad Reddyv	HoD-CS &DS	 13/12/22
Ms.V Gayatri	HoD-CSE	
Dr.U.Penchalaiah	HoD-ECE	 13/12/22
Dr.T. Ravi Kumar	HoD-EEE	 13/12/22
Dr.Ch.Sreenivasa Rao	HoD-ME	
Dr.P. Mohana Kishore	HoD- S&H	 13/12/22
Dr.R.Rajani	IQAC-Department Coordinator -CSE	 13/12/22
Mr.K.Venkateswarlu	IQAC-Department Coordinator -AIML	
Mrs.K.Vijaya	IQAC-Department Coordinator -S&H	
Dr.D.Swaroopaa	IQAC-Department Coordinator -S&H	
Mr. A.Hari Krishna	IQAC-Department Coordinator -ECE	 13/12/22
Mr.K. Venkata Ravindra	IQAC-Department Coordinator -EEE	
Ms.P. Bhanusri	IQAC-Department Coordinator -CE	 P. Bhanusri
Mr.P.Amos	IQAC-Department Coordinator -ME	 13/12/22
Dr.K.Sravan kumar	Convener- R&D	 13/12/22
Dr.P.Chakrapani	Convener- IICC	 P. Chakrapani
Dr. K. Radhika	Convener-CAC	 K. Radhika
Mr.V.Ramu	Convener-IQAC	 V. Ramu
P. Anil Kumar 112U5A0302	Alumni	 P. Anil Kumar
P.Kiran Kumar (082U1A0214)	Alumni	 P. Kiran Kumar



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Internal Quality Assurance Cell (IQAC)

Ref: Pr/Cir/03/23/IQAC-03

Date: 10.03.2023

Circular-03

All the HOD's and IQAC members are hereby informed that the IQAC proposes to conduct a meeting on 15-03-2023 at 10.00 AM in the board room. All the members are requested to attend the meeting without fail.

Proposed Agenda:

1. Review of minutes of previous meeting.
2. Outcome Based Education-Enhancement to existing practices at GIST.
3. Departments in monitoring academic activities.
4. Faculty Appraisal Form.
5. Placements for the AY 2021-22.
6. To place any other item with the permission of the chair.

✓ Rawu
10/3/23
IQAC Coordinator

[Signature]
10/3/23
Chairperson-IQAC

Copy to:

Circulate among IQAC members
HoD/HoD i/c-ECE/CSE/EEE/MECH/CIVIL/S&H/R&D/E&E/ICC/
Principal-i/c
Secretary for information



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Website: <https://gist.edu.in/gist/gist-home> Email: iqac@gist.edu.in

Internal Quality Assurance Cell (IQAC)

Ref No- IQAC/03/2023

Minutes of the Meeting

Meeting Agenda:

1. Review of minutes of previous meeting.
2. Outcome Based Education-Enhancement to existing practices at GIST.
3. Departments in monitoring academic activities.
4. Faculty Appraisal Form.
5. Placements for the AY 2021-22.
6. To place any other item with the permission of the chair.

Meeting Date and time: 15-03-2023 at 10.00 AM

Venue: Board Room

Minutes of 3rd meeting of the IQAC for the academic year 2022-23, under the chairmanship of Dr.Sundeep Kumar K, Principal of Geethanjali Institute of Science and Technology, Nellore. Member Secretary has welcomed all the esteemed members and thanked them for their kind presence.

The following points have been discussed:

1. Confirmation of the Minutes of the IQAC meeting held on 13-12-2022. After a brief discussion, Members approved the Minutes of the IQAC meeting held on 13-12-2022.
2. Chairperson instructed the respective Heads of the departments to monitor the learning outcomes of its students which reflect the placement potential among students. Need for vibrant activities from department technical associations were stressed.
3. To help the Departments in monitoring following activities
 - The students counselling
 - Tutorial classes
 - Lecture notes
 - Subject wise syllabus coverage
 - Question banks

The chair of the meeting expressed her gratitude to all the members for their active participation and suggestions and instructed the coordinator of the IQAC to initiate steps to implement the decisions of the meeting. The IQAC Coordinator is advised to present a comprehensive report.

4. FDP/WORKSHOP/STTP/SEMINARS for faculty to conduct one in each semester to enhance Teaching learning practice.



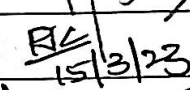

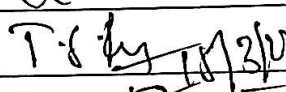

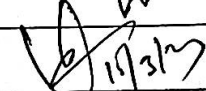


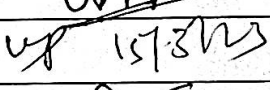
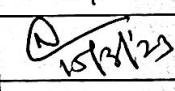
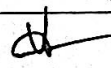

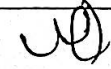
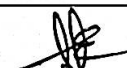
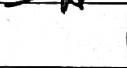
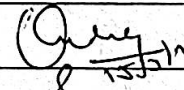
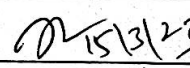
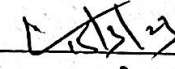
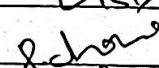
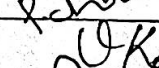
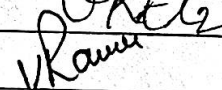
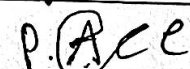
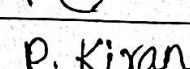
5. IQAC coordinator proposed to take faculty appraisal form after releasing exam results and submit the report within one month.
6. Members discussed about placement status of departments and it is observed that around 226 students are placed in different companies for the AY 2021-22. Chairperson IQAC instructed the departments to coordinate with placement cell to improve the placements.
7. The Principal expressed the following points
 - Dr.Sundeep Kumar K, Principal insisted that HODs of the departments shall monitor the quality of projects undertaken by Final Year B.Tech students. He also suggested departments to conduct reviews effectively.
 - Department level efforts for encouraging students to pursue industry oriented projects were appreciated. Student support schemes taken up by the departments were decided to be encouraged further.
 - Pedagogical skills in Teaching and Learning under OBE

Meeting ended with concluding remarks by the Principal.
IQAC coordinator recorded the minutes.

V. Ramesh
16/3/23
Convener, IQAC

ATTENDANCE FORM

The 3rd meeting of the IQAC of Geethanjali Institute of Science and Technology, 3rd Mile – Bombay Highway, Gangavaram Village, Kovur Mandal, Nellore District, Andhra Pradesh – 524137 was held on 15-03-2023 at 10.00 AM in the college campus for the academic year 2022-23. Dr.Sundeep Kumar K, Principal, presided over the meeting. The following Members were present in the meeting:

Name of the Faculty	Designation	Signature
Dr.G. Subba Rao	Director	
Dr.Sundeep Kumar K	Principal	
Dr.P.Nagendra Kumar	HoD-AIML	 15/3/23
Mr. P. Umasai Krishna	HoD-CE	
Mr.T.Sai Prasad Reddy	HoD-CS &DS	 15/3/23
Ms.V Gayatri	HoD-CSE	
Dr.U.Penchalaiah	HoD-ECE	 15/3/23
Dr.T. Ravi Kumar	HoD-EEE	 15/3/23
Dr.Ch.Sreenivasa Rao	HoD-ME	
Dr.P. Mohana Kishore	HoD- S&H	 15/3/23
Dr.R.Rajani	IQAC-Department Coordinator -CSE	 15/3/23
Mr.K.Venkateswarlu	IQAC-Department Coordinator -AIML	
Mrs.K. Vijaya	IQAC-Department Coordinator -S&H	
Dr.D.Swaroop	IQAC-Department Coordinator -S&H	
Mr. A.Hari Krishna	IQAC-Department Coordinator -ECE	
Mr.K. Venkata Ravindra	IQAC-Department Coordinator -EEE	
Ms.P. Bhanusri	IQAC-Department Coordinator -CE	 P. Bhanu Sri 15/3/23
Mr.P.Amos	IQAC-Department Coordinator -ME	 15/3/23
Dr.K.Sravan kumar	Convener- R&D	 15/3/23
Dr.P.Chakrapani	Convener- IICC	
Dr. K. Radhika	Convener-CAC	
Mr.V.Ramu	Convener-IQAC	 V.Ramu
P. Anil Kumar 112U5A0302	Alumni	 P. Anil Kumar
P.Kiran Kumar (082U1A0214)	Alumni	 P. Kiran



GEETHANJALI INSTITUTE OF SCIENCE & TECHNOLOGY
(Autonomous)



Accredited by NAAC with A grade,

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3rd mile, Nellore-Bombay Highway, Gangavarm(V), Kovur(M), SPSR Nellore Dt, AP, India-524137

Website: <https://gist.edu.in/gist/gist-home> Email: iqac@gist.edu.in

Internal Quality Assurance Cell (IQAC)

Ref: Pr/Cir/04/23/IQAC-04

Date: 1.06. 2023

Circular-04

All the HOD's and IQAC members are hereby informed that the IQAC proposes to conduct a meeting on 10-06-2023 at 10.00 AM in the board room. All the members are requested to attend the meeting without fail.

Proposed Agenda:

1. Review of minutes of previous meeting.
2. NAAC eSAR for Autonomous Institutions.
3. NBA Tier-I and Tier-II.
4. IQAC initiative.
5. To place any other item with the permission of the chair.

V. Ravi
1/6/23
IQAC Coordinator

H. S. S.
1/6/23
Chairperson-IQAC

Copy to:

Circulate among IQAC members

HoD/HoD i/c-ECE/CSE/EEE/MECH/CIVIL/S&H/R&D/E&E/IICC/

Principal-i/c

Secretary for information



GEETHANJALI INSTITUTE OF SCIENCE & TECHNOLOGY
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Internal Quality Assurance Cell (IQAC)

Ref No- IQAC/04/2023

Minutes of the Meeting

Meeting Agenda:

1. Review of minutes of previous meeting.
2. NAAC eSAR for Autonomous Institutions.
3. NBA Tier-I and Tier-II.
4. IQAC initiative.
5. To place any other item with the permission of the chair.

Meeting Date and time: 10-06-2023 at 10.00 AM

Venue: Board Room

Minutes of 4th meeting of the IQAC for the academic year 2021-22, under the chairman ship of Dr.Sundeep Kumar K, Principal of Geethanjali Institute of Science and Technology, Nellore. Member Secretary has welcomed all the esteemed members and thanked them for their kind presence.

The following points have been discussed:

1. Confirmation of the Minutes of the IQAC meeting held on 15-03-2023. After a brief discussion, Members approved the Minutes of the IQAC meeting held on 15-03-2023.
2. The NAAC Coordinator explained about the new component in SAR for Autonomous Institutions. He discussed about the various metrics and the role of feedback from stake-holders for the evaluation process.
3. The NBA Coordinator presented the comparison between the Tier-I and Tier-II requirements for NBA accreditation.
4. IQAC members unanimously decided to initiate "A Seminar on Attainment process is planned to be conducted as part of enlightening of OBE" quality initiative activities as part of IQAC during the next semester.
5. The Principal expressed the following points
 - NEP implementation in fourth coming Autonomous syllabus.
 - Increase number of programs under ATAL incubation.
 - Encourage students to register more number of free certification course under NVIDIA,
 - Free Placements are provided by National Educational Alliance for Technology (NEAT)
 - APSCHE internships are made mandatory to all II year students

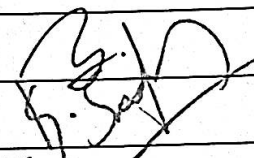
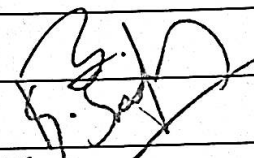
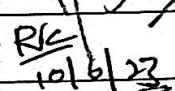
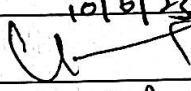
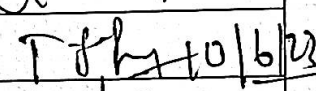
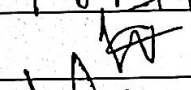
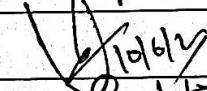
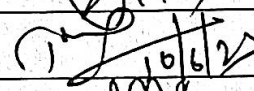
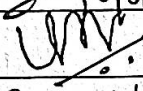
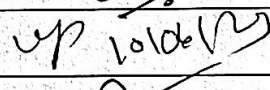
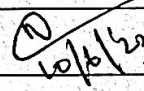



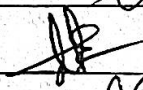
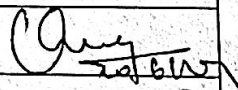
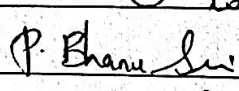
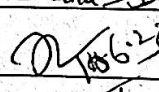
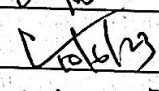
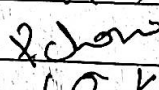
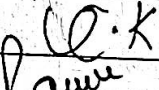
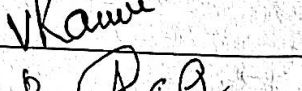
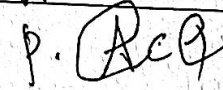
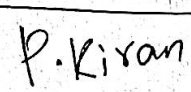
Meeting ended with concluding remarks by the Principal.

IQAC coordinator recorded the minutes.

V. Ravi
10/6/23
Convener, IQAC

ATTENDANCE FORM

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Dr.P. Mohana Kishore	HoD- S&H	 up 10/6/23
Dr.R.Rajani	IQAC-Department Coordinator -CSE	 10/6/23
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P.Kiran Kumar (082U1A0214)	Alumni	 P. Kiran