



Internal Quality Assurance Cell (IQAC)

Dt: 23-10-2023

To


The Principal
GIST
Nellore.

Sir,

Sub: Action plan suggested as per observations-Reg

Based on the observations received from IQAC for the academic year 2022-23 II Semester, the following is the action plan suggested towards quality enhancement.

S. No	Items	Action Plan Suggested
1	Personal File Audit	Update the personal file regularly
2	Project file audit	1. Publish the papers in UGC journals.
3	Course file Audit	1. All the faculty should teach topic beyond syllabus. 2. All the course files should contain check list items. 3. Question paper quality should be improved based on BL level.
4	Lab file Audit	1. Prototypes or working models should be developed and placed in respective labs by Faculty and students.
5	Department audit	1. Increase the number of Research publication by faculty. 2. Should increase the no. of FDP's attended by the faculty.
6	Student quality enhancement audit	1. More no. of guest lecturers should be organized. 2. Minimum one industrial visit per class should be arranged.
7	Teaching methodologies audit	No. of teaching methodologies planned for the course should be equal to the used.


23/10/23
HoD

Copy to IQAC



Internal Quality Assurance Cell (IQAC)

Dt: 21-10-2023

To

The HOD EEE
GIST
Nellore.

Sir/Madam,

Sub: Observations made during the auditing -Reg

After reviewing the information submitted by the department for the academic Session 2022-23 II semester and interacting with faculties of department the following observations are made by the team and requested to suggest action plan towards quality enhancement.

S.No	Items	Observations
1	Personal File Audit	1.Few faculties not provided latest data 2. Proof of responsibility in committee is not available.
2	Project file audit	1. Papers to be published in good reputed journals. 2. Literature survey papers can be increased.
3	Course File Audit	1. Topic beyond syllabus is not taught by all faculties. 2. Teaching methodology proofs are not placed in course file.
4	Lab File Audit	1. Less number of working models and prototypes are available in labs.
5	Department audit	1. No. of FDP's attended by the faculty is less.
6	Student quality enhancement audit	1. Only one guest lecture has organized. 2. Only one industrial visit is arranged.
7	Teaching methodologies audit	1. No. of teaching methodologies planned by faculty need to improve.
8	Stock verification audit	1.It has been observed that all the equipment's in laboratories are in proper working condition

Other Observations:

- One book and two journals were published by the faculty.
- Good no. of workshops and trainings were organized.
- Faculty got NPTEL certifications for 5 different courses.

Signature of the member of Audit team

Name

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IQAC Convener

W. S. S. S.
21/10/23

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Signature
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