



GEETHANJALI INSTITUTE OF SCIENCE & TECHNOLOGY (AUTONOMOUS)

Accredited by NAAC with "A" Grade, Accredited by NBA (B.Tech.,- ECE, EEE & Mech : 2021-2024)
An ISO 9001 : 2015 Certified Institution



3rd Mile, Nellore - Bombay Highway, Gangavaram (V), Kovur (M), S.P.S.R. Nellore Dt, Andhra Pradesh - India. 524 137.
JNTUA College Code : 2U

(Approved by AICTE, New Delhi & Permanently Affiliated to JNTUA, Anantapur)

Mob: 9912566220, 9912445846

website : gist.edu.in / e-mail : geethanjali@gist.edu.in



Date:14-09-2023

All the Department heads are here by informed to conduct Internal Academic Audit of various branches by the Academic cell Members for the Academic Year 2022-23. The following committee members will sent to the allotted departments for Internal Audit

S.No	Departments to be audited	Committee Members	
1.	S&H	Mr. MAHENDRA BABU MEKALA	Chairman
2.		Mr.S.SRIDHAR	Convener
3.		Mr. ALLAM HARIKRISHNA	Member
4.		Mr. NUKATHOTTI PRASAD	Member
5.		Mr. ESWARAWAKA BHASKAR	Member
6.	CSE, CSE-AIML, CSE-CS & CSE-DS	Dr.THUMMALA RAVIKUMAR	Chairman
7.		Dr.K SRAVAN KUMAR	Convener - 1
8.		Dr.PALA CHAKRAPANI	Convener - 2
9.		Dr.M GAYATHRI	Member
10.		Dr. GANDAVARAPU SIVAKUMAR	Member
11.		Mr. K VENKATA RAVINDRA	Member
12.		Mr. YANTRAPATI MURALIKRISHNA	Member
13.		Ms. PETETI BHANU SRI	Member
14.		Mr. PABBATHI AMOS	Member
15.		ECE	Dr. MOHANA KISHORE PERUGU
16.	Dr. BABU PANDIPATI		Convener - 1
17.	Dr. NAGENDRA KUMAR P		Convener - 2
18.	Dr. KOLLI VIJAYA		Member
19.	Dr. SHAIK NAYABRASOOL		Member
20.	Ms. GUNIMINI VASUNDHARA		Member
21.	Mr. VAKATI RADHAKRISHNA		Member
22.	EEE	Dr. R RAJANI	Chairman
23.		Ms.VEGURU GAYATRI	Convener
24.		Dr. DUBISETTY SWAROOPA	Member
25.		Mr. P VENKATA KRISHNA RAO	Member
26.		Mr. SHAIK ASIFF	Member
27.	ME	Ms. GUDDANTI NEELIMA	Member
28.		Dr. USTHULAMURI PENCHALAI AH	Chairman
29.		Mr. PALURI UMASAI KRISHNA	Convener - 1
30.		Mr. TUPILI SAIPRASADREDDY	Convener - 2
31.		Dr. YEDIKA RAVISANKARAI AH	Member
32.		Mr. MURALI DASARI	Member
33.		Mr. GUNAPATI SURESH	Member
34.	CE	Dr. KALAHASTHI RADHIKA	Chairman
35.		Dr. CHEJERLA SREENIVASA RAO	Convener
36.		Ms. CHALLA SILPI PRIYANKA	Member
37.		Ms. VUDDURU BHARATHI	Member
38.		Ms. N SIVANAGAMANI	Member

K. S. S. Principal
19/9/23



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website : glist.edu.in / e-mail : geethanjali@gist.edu.in

INTERNAL ACADEMIC AUDIT

Check List

Academic Year: 2022-23

Date:

Department: ME

Semester: I & II

Timing:

- | | | | | |
|--|-------------|-------------------------------------|--------------|--------------------------|
| 1. JNTUA / AUTONOMOUS & Institution Calendar Received (Odd/Even) | Done | <input checked="" type="checkbox"/> | Not Done | <input type="checkbox"/> |
| 2. Department Calendar of Events (Odd/Even) Planned | Not Planned | <input checked="" type="checkbox"/> | Not Done | <input type="checkbox"/> |
| 3. Subject Allotment | Done | <input checked="" type="checkbox"/> | Not Done | <input type="checkbox"/> |
| 4. Time Table | Done | <input checked="" type="checkbox"/> | Not Done | <input type="checkbox"/> |
| 5. Course File (All Faculties) | Prepared | <input checked="" type="checkbox"/> | Not Prepared | <input type="checkbox"/> |
| 6. Personal Files (All Faculties) | Prepared | <input checked="" type="checkbox"/> | Not Prepared | <input type="checkbox"/> |
| 7. Internal Assessment Test | | | | |

1 st IA	Scheduled On Time: Yes/ No	If No Give Reason
2 nd IA	Scheduled On Time: Yes/ No	If No Give Reason

- | | | | | |
|------------------------------------|------|-------------------------------------|----------|--------------------------|
| 8. Identification of Slow Learners | Done | <input checked="" type="checkbox"/> | Not Done | <input type="checkbox"/> |
|------------------------------------|------|-------------------------------------|----------|--------------------------|



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9. Time Table for Slow Learners

Prepared: Yes/No Yes

If No Give Reason

10. Lab Internals Conducted : Yes/No Yes

11. Result Analysis is done: Yes / No Yes

12. Root Cause Analysis done : Yes/No

Give reason if particular year results are less than 75%

13. Performance Analysis is done : Yes / No

14. No. Of Add on Courses / Training Programs organised by the department(Enclose List): -

15. No. Of Add on Courses / Training Programs planned by the department (Enclose List):

16. No of students Placed: 17

17. No of Seminars/workshops/Conferences Organized by the department: 01

18. No of Seminars/workshops/Conferences attended outside the Institution:

19. No of Ph.D Holders in the Department: 02

20. No of Research Papers Published by the Faculty: 00

21. No of Research Papers Published by the Students: 00

22. No of Seminars/Conferences/Symposium attended & papers presented by the faculty: -

23. No of Seminars/Conferences/Symposium attended & papers presented by the students: 02

24. No of Workshops/FDPs/Hackathons/participated by the faculty: 34



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25. No of Workshops/FDPs/Hackathons/participated by the Students: -
26. No of books Published by the Faculty:
27. No of Online Courses registered by the faculty: 03
28. No of Online Courses registered by the students:
29. No of Online Courses completed by the faculty (Present Academic Year): 03
30. No of Online Courses completed by the students (Present Academic Year):
31. No of New equipment purchased: -
32. No of Systems Purchased: -
33. No of Licensed Software purchased: -
34. No of Open Software's Used: 03
35. No of Books and Titles available in the Library for the department: 404 Books
36. No of Prizes won in Curricular and Non Curricular activities:
37. Stock Book Verified: Yes/ No Yes
38. Department NAAC & NBA 48 Files: (Updated / Not-updated)
39. Department Library: (Yes / No) Yes
- If Yes, Total No. Of volumes in the department Library:
40. Any other Major Achievements by the faculty/Students: Fabricated EV vehicle
41. Key Performance Indicator (KPI): (Updated / Not Updated) Yes
42. Faculty Performance Appraisal Details (FPAD): (Done / Not Done) Yes



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43. Department Minutes Of the Meeting: (Maintained/ Not Maintained) ✓

44. No. Of professional bodies registered by the faculty: | 3

45. Parent Teacher Meeting: (Conducted / Not Conducted) ✓

46. Student Mentoring Activity: (Conducting / Not Conducting) ✓

47. Department R & D: (Yes / No) ✓

If Yes:

- How many scholars Pursing Ph.D. _____ & Awarded _____
- No. of Research Guides in the department:

Suggestion from the auditors:

- Conduct conference
- Organise FDP's
- Publish papers in Journal



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AUDIT COMMITTEE

S. No.	Auditors	Name of the Auditor	Designation and Department	Signature
1.	Chairman	Dr. U. Panchalaiah	HOD, ASSO. PROFESSOR ECE	
2.	Convener	P. Uma Sai Krishna	HOD, ASSO. PROF CIVIL	
3.	Convener /Member	T. Sai Prasad Reddy	HOD (CSC, CSD)	
4.	Member	Dr. Y. Ravisankaraiah		
5.	Member	D. murali	ASSO. PROF, EEE	
6.	Member	G. Suresh		
7.	Member			
8.	Member			

Department of Mechanical Engg

The following department members were present during Internal Academic Audit:

Sl. No	Name of the Faculty	Designation	Signature
1.	Y. Murali Krishna	Asst Prof	
2.	E. Bhaskar	Asst. Prof	
3.	SK Ramesh Babu	Asst. prof	
4.	N. Jashuva	Asst. prof	
5.	P. Anil Kumar	Asst Prof	



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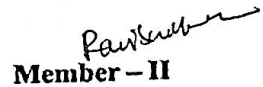
Internal Academic Audit Committee Remarks:

- Conduct at least one National level Conference ✓
- Plan to conduct 1 Guest lecturer per sem ✓
- Encourage the 4th year students to publish papers in UGC journals ✓
- Encourage faculty to publish papers in UGC journals ✓
- Plan to Organize FDP's ✓
- Register for online courses by the faculty through MOOC's ✓

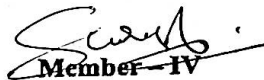

Chairman


Convener


Convener / Member - I


Member - II


Member - III


Member - IV

Member - V

Member - VI



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ANNEXURE - I

2-1

Check List of Faculty Individual Course File

Course/Subject Name		CVTA	PDE	f.m.t.h	M.F.P	T.D	M.O.M	TECH
Faculty Name		Dr. K. Vijaya		Y. murali Krishna	P. Anand	Dr. Srinivas Rao.	M. Mahadev Rao.	
Department		SEH		ME	ME	ME	ME	
AY		22-23		22-23	22-23	22-23	22-23	
No.	Class/Section/Sem	11-1		11-1	11-1	11-1	11-1	
1.	Institute and Department Vision and Mission	yes		yes	yes	yes	yes	
2.	PO and PSO of Department	yes		yes	yes	yes	yes	
3.	Student List	yes		yes	yes	yes	yes	
4.	Calendar of Events							
5.	Course Allotments							
6.	Individual Time Table	yes		yes	yes	yes	yes	
7.	Syllabus copy	yes		yes	yes	yes	yes	
8.	Lesson Plan	yes		yes	yes	yes	yes	
9.	Topics taught beyond the Syllabus							
10.	CO-PO-PSO mapping	yes		yes	yes	yes	yes	
11.	Notes/other Material Used & prepared.							
12.	Attendance Register with student signatures at the end of the semester							
13.	Assignment Question Paper and Solution							
14.	Quiz Question Paper, solution and other Components (if any)							



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2-1

Course/Subject Name		CVTA PDE	fm & hm	MFP	TD	mom	
15.	Internal Test Question Paper and Scheme of Evaluation						
16.	Internal Marks (Running Statement) Internal Test- Result Analysis - Slow learner and Fast Learner Identification	Yes	Yes	Yes	Yes	Yes	/
17.	Special Classes for Slow Learners						
18.	Other components for Advanced Learner						
19.	External co-curricular participation (if applicable)						
20.	Final CIE marks (CIE- Continuous Internal Evaluation)	Yes	Yes	Yes	Yes	Yes	/
21.	Internal & External Question Paper Analysis	Yes	Yes	Yes	Yes	Yes	/
22.	Final SEE Exam Marks (SEE- Semester End Examination)	Yes	Yes	Yes	Yes	Yes	/
23.	Calculation Sheet of CO & PO attainment of the course and observations	Yes	Yes	Yes	Yes	Yes	/
24.	Three Year Previous Question Papers						
25.	Student feedback on course curriculum (Course Exit survey: Form, analysis and action taken)						
26.	Mentoring list & report						

Chairman

Convener

Convener / Member - I

Member - II

Member - III

Member - IV

Member - V

Member - VI



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ANNEXURE - I

3-1

Check List of Faculty Individual Course File

Course/Subject Name	CAD/CAM	DOM	M E M	A E R	J P	
Faculty Name	Y. murali Krishna	Dr. Ch. Sreenivas Rao	Y. Ramu	V. Narayn Babu	G. Yedu Kondala	
Department	ME	ME	ME	ME	CSE	
AY	22-23	22-23	22-23	22-23	22-23	
No.	Class/Section/Sem	III-1	III-1	III-1	III-1	
1.	Institute and Department Vision and Mission	Yes	Yes	Yes	Yes	✓
2.	PO and PSO of Department	Yes	Yes	Yes	Yes	✓
3.	Student List	Yes	Yes	Yes	Yes	✓
4.	Calendar of Events					
5.	Course Allotments					
6.	Individual Time Table	Yes	Yes	Yes	Yes	✓
7.	Syllabus copy	Yes	Yes	Yes	Yes	✓
8.	Lesson Plan	Yes	Yes	Yes	Yes	✓
9.	Topics taught beyond the Syllabus					
10.	CO-PO-PSO mapping					
11.	Notes/other Material Used & prepared.	Yes	Yes	Yes	Yes	✓
12.	Attendance Register with student signatures at the end of the semester	Yes	Yes	Yes	Yes	✓
13.	Assignment Question Paper and Solution	Yes	Yes	Yes	Yes	✓
14.	Quiz Question Paper, solution and other Components (if any)					



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3-1

Course/Subject Name		CAD/ CAM	DOM	MEM	A&R	JP	
15.	Internal Test Question Paper and Scheme of Evaluation	Yes	Yes	Yes	Yes	Yes	✓
16.	Internal Marks (Running Statement) Internal Test- Result Analysis - Slow learner and Fast Learner Identification	Yes	Yes	Yes	Yes	Yes	✓
17.	Special Classes for Slow Learners	✓					✓
18.	Other components for Advanced Learner						
19.	External co-curricular participation (if applicable)						
20.	Final CIE marks (CIE- Continuous Internal Evaluation)	Yes	Yes	Yes	Yes	Yes	Yes ✓
21.	Internal & External Question Paper Analysis	Yes	Yes	Yes	Yes	Yes	Yes ✓
22.	Final SEE Exam Marks (SEE- Semester End Examination)	Yes	Yes	Yes	Yes	Yes	Yes ✓
23.	Calculation Sheet of CO & PO attainment of the course and observations	Yes	Yes	Yes	Yes	Yes	Yes ✓
24.	Three Year Previous Question Papers						
25.	Student feedback on course curriculum (Course Exit survey: Form, analysis and action taken)						
26.	Mentoring list & report						

Chairman

Convener

Convener / Member - I

Member - II

Member - III

Member - IV

Member - V

Member - VI



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ANNEXURE - I

Check List of Faculty Individual Course File

4-1

Course/Subject Name	OR	MEM	SWE	CS	MS	
Faculty Name	M. Gayatri	K.R. Sreedhar	V. Ramu	A. Ramegh	K. Sreenivas	
Department	SSH	ME	ME	CE	SSH	
AY	22-23	22-23	22-23	22-23	22-23	
No.	Class/Section/Sem	IV-1	IV-1	IV-1	IV-1	
1.	Institute and Department Vision and Mission	Yes	Yes	Yes	Yes	Yes
2.	PO and PSO of Department	Yes	Yes	Yes	Yes	Yes
3.	Student List	Yes	Yes	Yes	Yes	Yes
4.	Calendar of Events					
5.	Course Allotments					
6.	Individual Time Table	Yes	Yes	Yes	Yes	Yes
7.	Syllabus copy	Yes	Yes	Yes	Yes	Yes
8.	Lesson Plan	Yes	Yes	Yes	Yes	Yes
9.	Topics taught beyond the Syllabus					
10.	CO-PO-PSO mapping	Yes	Yes	Yes	Yes	Yes
11.	Notes/other Material Used & prepared.					
12.	Attendance Register with student signatures at the end of the semester	Yes	Yes	Yes	Yes	Yes
13.	Assignment Question Paper and Solution	Yes	Yes	Yes	Yes	Yes
14.	Quiz Question Paper, solution and other Components (if any)					



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HA-1

Course/Subject Name		OR	M&M	SWT	CS	MS	
15.	Internal Test Question Paper and Scheme of Evaluation						
16.	Internal Marks (Running Statement) Internal Test- Result Analysis - Slow learner and Fast Learner Identification	Yes	Yes	Yes	Yes	Yes	✓
17.	Special Classes for Slow Learners						
18.	Other components for Advanced Learner						
19.	External co-curricular participation (if applicable)						
20.	Final CIE marks (CIE- Continuous Internal Evaluation)	Yes	Yes	Yes	Yes	Yes	✓
21.	Internal & External Question Paper Analysis	Yes	Yes	Yes	Yes	Yes	✓
22.	Final SEE Exam Marks (SEE- Semester End Examination)	Yes	Yes	Yes	Yes	Yes	✓
23.	Calculation Sheet of CO & PO attainment of the course and observations	Yes	Yes	Yes	Yes	Yes	✓
24.	Three Year Previous Question Papers						
25.	Student feedback on course curriculum (Course Exit survey: Form, analysis and action taken)						
26.	Mentoring list & report						


Chairman


Convener

Convener /Member - I

Member - II


Member - III

Member - IV

Member - V

Member - VI



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ANNEXURE - I

Check List of Faculty Individual Course File

2-2

Course/Subject Name		NMPT	ATD	KOM	MFT	MEFA	
Faculty Name		V. Sunitha	Dr. G. Suba Rao	V. Ramu	P. Anos	K. Sreenivas Reddy	
Department		SEIT	ME	ME	ME	SEIT	
AY		22-23	22-23	22-23	22-23	22-23	
No.	Class/Section/Sem	11-4	11-11	11-11	11-11	11-11	
1.	Institute and Department Vision and Mission	yes	yes	yes	yes	yes	✓
2.	PO and PSO of Department	yes	yes	yes	yes	yes	✓
3.	Student List	yes	yes	yes	yes	yes	✓
4.	Calendar of Events						
5.	Course Allotments						
6.	Individual Time Table	yes	yes	yes	yes	yes	✓
7.	Syllabus copy	yes	yes	yes	yes	yes	✓
8.	Lesson Plan	yes	yes	yes	yes	yes	✓
9.	Topics taught beyond the Syllabus						
10.	CO-PO-PSO mapping	yes	yes	yes	yes	yes	✓
11.	Notes/other Material Used & prepared.						
12.	Attendance Register with student signatures at the end of the semester	yes	yes	yes	yes	yes	✓
13.	Assignment Question Paper and Solution	yes	yes	yes	yes	yes	✓
14.	Quiz Question Paper, solution and other Components (if any)						



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Mob: 9912566220, 9912445846

website : gist.edu.in / e-mail : geethanjali@gist.edu.in



Course/Subject Name	NMTT	ATD	KOM	MFT	MEFA	
15. Internal Test Question Paper and Scheme of Evaluation						
16. Internal Marks (Running Statement) Internal Test- Result Analysis - Slow learner and Fast Learner Identification	Yes	Yes	Yes	Yes	Yes	✓
17. Special Classes for Slow Learners						
18. Other components for Advanced Learner						
19. External co-curricular participation (if applicable)						
20. Final CIE marks (CIE- Continuous Internal Evaluation)	Yes	Yes	Yes	Yes	Yes	✓
21. Internal & External Question Paper Analysis						
22. Final SEE Exam Marks (SEE- Semester End Examination)	Yes	Yes	Yes	Yes	Yes	✓
23. Calculation Sheet of CO & PO attainment of the course and observations	Yes	Yes	Yes	Yes	Yes	✓
24. Three Year Previous Question Papers						
25. Student feedback on course curriculum (Course Exit survey: Form, analysis and action taken)						
26. Mentoring list & report						


Chairman


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ANNEXURE - I

3-2

Check List of Faculty Individual Course File

Course/Subject Name		POM	FEM	AT	TOM		
Faculty Name		m. mahendh Babu	X. muradi Krishna	Dr. Ch. Sreenivas RAO	D. Surra Lalitha		
Department		ME	ME	ME			
AY		22-23	22-23	22-23	22-23		
No.	Class/Section/Sem	III-II	III-II	III-II	III-II		
1.	Institute and Department Vision and Mission	yes	yes	yes	yes		/
2.	PO and PSO of Department	yes	yes	yes	yes		/
3.	Student List	yes	yes	yes	yes		/
4.	Calendar of Events						
5.	Course Allotments						
6.	Individual Time Table	yes	yes	yes	yes		/
7.	Syllabus copy	yes	yes	yes	yes		/
8.	Lesson Plan	yes	yes	yes	yes		/
9.	Topics taught beyond the Syllabus						
10.	CO-PO-PSO mapping	yes	yes	yes	yes		/
11.	Notes/other Material Used & prepared.	yes	yes	yes	yes		/
12.	Attendance Register with student signatures at the end of the semester	yes	yes	yes	yes		/
13.	Assignment Question Paper and Solution	yes	yes	yes	yes		/
14.	Quiz Question Paper, solution and other Components (if any)						



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3/2

Course/Subject Name		DOM	REM	HT	TOM		
15.	Internal Test Question Paper and Scheme of Evaluation						
16.	Internal Marks (Running Statement) Internal Test- Result Analysis - Slow learner and Fast Learner Identification	Yes	Yes	Yes	Yes		✓
17.	Special Classes for Slow Learners						
18.	Other components for Advanced Learner						
19.	External co-curricular participation (if applicable)						
20.	Final CIE marks (CIE- Continuous Internal Evaluation)	Yes	Yes	Yes	Yes		✓
21.	Internal & External Question Paper Analysis	Yes	Yes	Yes	Yes		✓
22.	Final SEE Exam Marks (SEE- Semester End Examination)	Yes	Yes	Yes	Yes		✓
23.	Calculation Sheet of CO & PO attainment of the course and observations	Yes	Yes	Yes	Yes		✓
24.	Three Year Previous Question Papers						
25.	Student feedback on course curriculum (Course Exit survey: Form, analysis and action taken)						
26.	Mentoring list & report						


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Course/Subject Name							
15. Internal Test Question Paper and Scheme of Evaluation							
16. Internal Marks (Running Statement) Internal Test- Result Analysis - Slow learner and Fast Learner Identification	Yes	Yes	Yes	Yes			
17. Special Classes for Slow Learners							
18. Other components for Advanced Learner							
19. External co-curricular participation (if applicable)	Yes	Yes	Yes	Yes			
20. Final CIE marks (CIE- Continuous Internal Evaluation)	Yes	Yes	Yes	Yes			
21. Internal & External Question Paper Analysis	Yes	Yes	Yes	Yes			
22. Final SEE Exam Marks (SEE- Semester End Examination)	Yes	Yes	Yes	Yes			
23. Calculation Sheet of CO & PO attainment of the course and observations	Yes	Yes	Yes	Yes			
24. Three Year Previous Question Papers							
25. Student feedback on course curriculum (Course Exit survey: Form, analysis and action taken)							
26. Mentoring list & report							

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ANNEXURE - I

Check List of Faculty Individual Course File

4-2
L

Course/Subject Name		TQM	DM				
Faculty Name		K. Sreenivas Reddy	Pavan.D				
Department							
AY		2022-23	2022-23				
No.	Class/Section/Sem	V-III	V-III				
1.	Institute and Department Vision and Mission	Yes	Yes				/
2.	PO and PSO of Department	Yes	Yes				//
3.	Student List	Yes	Yes				//
4.	Calendar of Events						
5.	Course Allotments						
6.	Individual Time Table	Yes	Yes				/
7.	Syllabus copy	Yes	Yes				//
8.	Lesson Plan	Yes	Yes				//
9.	Topics taught beyond the Syllabus						
10.	CO-PO-PSO mapping	Yes	Yes				/
11.	Notes/other Material Used & prepared.						
12.	Attendance Register with student signatures at the end of the semester	Yes	Yes				/
13.	Assignment Question Paper and Solution	Yes	Yes				/
14.	Quiz Question Paper, solution and other Components (if any)						



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Lab File Audit for the AY 2022-23

Development
with Python

2-1

	Course code/Lab Name	Fin thm Lab	MFP Lab	mom Lab	App Development with Python		
	Faculty Name	Y. Murale Krishna	K.R. Sreedha	E. Bhargava	Suman		
	Department	ME	ME	ME	SE		
	AY	22-23	22-23	22-23	22-23		
No.	Class/Section/Sem	11-1	11-1	11-1	11-1		
1.	Institute and Department Vision and Mission	Yes	Yes	Yes	Yes		
2.	PO and PSO of Department	Yes	Yes	Yes	Yes		
3.	Calendar of Events	Yes	Yes	Yes	Yes		
4.	Lab Syllabus	Yes	Yes	Yes	Yes		
5.	Lab Manual	Yes	Yes	Yes	Yes		
6.	Lab Experiments beyond the Syllabus	Yes	Yes	Yes	Yes		
7.	Lab time-table (with Lab-In-charge and Batch-wise faculty details)	Yes	Yes	Yes	Yes		
8.	Student name list (batch-wise)	Yes	Yes	Yes	Yes		
9.	Lab lesson plan	Yes	Yes	Yes	Yes		
10.	Model end Exam Question paper	Yes	Yes	Yes	Yes		
11.	Lab CIE Evaluation Rubrics						
12.	Lab CIE Schedule						
13.	Lab SEE Schedule	Yes	Yes	Yes	Yes		
14.	Lab CIE Evaluation summary sheet	Yes	Yes	Yes	Yes		
15.	Evaluated lab records	Yes	Yes	Yes	Yes		
16.	Log in/ Log out Book	Yes	Yes	Yes	Yes		
17.	Duly filled Lab registers	Yes	Yes	Yes	Yes		
18.	Calculation Sheet of CO & PO attainment of the lab course and observations	Yes	Yes	Yes	Yes		
19.	Lab Faculty In charge / Lab Instructor Indicating in Time table	Yes	Yes	Yes	Yes		



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Course code/Lab Name	En tim lab	MFP lab	MOM lab	APP. Develop ment with Python		
21. Lab Faculty In charge / Lab Instructor Indicating in Time table	Yes	Yes	Yes	Yes		
22. Lab structure/ Blue print of Lab, Lab Maintenance Registers, Indent forms, Maintenance schedule, AMC, Preventive and breakdown maintenance conducted, log books of maintenance, inventory list, consumables, documents related to calibration of equipments, etc)	Yes	Yes	Yes	Yes		
23. Fire Extinguisher, First Aid Box & suggestion box						
24. List of working models/prototypes/products with proper documentation						
25. Display of Charts, Staff Incharge, phone number to contact in case emergency In the lab	Yes	Yes	Yes	Yes		
26. Display of safety precautions to be followed (Do's & Don'ts)	Yes	Yes	Yes	Yes		

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Lab File Audit for the AY 2022-23

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Course code/Lab Name		MEM Lab	CAM Lab	I20T			
Faculty Name		V. Ramn	Y. murali Krishna	B. Suresh kumar			
	Department	ME	ME	ECE			
	AY	22-23	22-23	22-23			
No.	Class/Section/Sem	III-1	III-1	III-1			
1.	Institute and Department Vision and Mission	Yes	Yes	Yes			
2.	PO and PSO of Department	Yes	Yes	Yes			
3.	Calendar of Events	Yes	Yes	Yes			
4.	Lab Syllabus	Yes	Yes	Yes			
5.	Lab Manual	Yes	Yes	Yes			
6.	Lab Experiments beyond the Syllabus	Yes	Yes	Yes			
7.	Lab time-table (with Lab-In-charge and Batch-wise faculty details)	Yes	Yes	Yes			
8.	Student name list (batch-wise)	Yes	Yes	Yes			
9.	Lab lesson plan	Yes	Yes	Yes			
10.	Model end Exam Question paper	Yes	Yes	Yes			
11.	Lab CIE Evaluation Rubrics						
12.	Lab CIE Schedule						
13.	Lab SEE Schedule	yes	yes	yes			
14.	Lab CIE Evaluation summary sheet	yes	yes	yes			
15.	Evaluated lab records	yes	yes	yes			
16.	Log in/ Log out Book	yes	yes	yes			
17.	Duly filled Lab registers	yes	yes	yes			
18.	Calculation Sheet of CO & PO attainment of the lab course and observations	yes	yes	yes			
19.	Lab Faculty In charge / Lab Instructor Indicating in Time table	yes	yes	yes			



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3-1

Course code/Lab Name	INBM Lab	CAM Lab	PIOT			
21. Lab Faculty In charge / Lab Instructor Indicating in Time table	yes	yes	yes			
22. Lab structure/ Blue print of Lab, Lab Maintenance Registers, Indent forms, Maintenance schedule, AMC, Preventive and breakdown maintenance conducted, log books of maintenance, inventory list, consumables, documents related to calibration of equipments, etc)	yes	yes	yes			
23. Fire Extinguisher, First Aid Box & suggestion box						
24. List of working models/prototypes/products with proper documentation						
25. Display of Charts, Staff Incharge, phone number to contact in case emergency In the lab	yes	yes	yes			
26. Display of safety precautions to be followed (Do's & Don'ts)	yes	yes	yes			

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Lab File Audit for the AY 2022-23

14-1

Course code/Lab Name	MEM Lab	CAD/CAM Lab	FDS T Lab			
Faculty Name	K.R. Sreedhar	Rohan. Sagar Sai	S. Suresh Kumar			
Department						
AY						
No.	Class/Section/Sem					
1.	Institute and Department Vision and Mission					
2.	PO and PSO of Department					
3.	Calendar of Events					
4.	Lab Syllabus					
5.	Lab Manual					
6.	Lab Experiments beyond the Syllabus					
7.	Lab time-table (with Lab-In-charge and Batch-wise faculty details)					
8.	Student name list (batch-wise)					
9.	Lab lesson plan					
10.	Model end Exam Question paper					
11.	Lab CIE Evaluation Rubrics					
12.	Lab CIE Schedule					
13.	Lab SEE Schedule					
14.	Lab CIE Evaluation summary sheet					
15.	Evaluated lab records					
16.	Log in/ Log out Book					
17.	Duly filled Lab registers					
18.	Calculation Sheet of CO & PO attainment of the lab course and observations					
19.	Lab Faculty In charge / Lab Instructor Indicating in Time table					



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Course code/Lab Name	M & M lab	CAD/CAM lab	TJOT lab			
21. Lab Faculty In charge / Lab Instructor Indicating in Time table	yes	yes	yes			
22. Lab structure/ Blue print of Lab, Lab Maintenance Registers, Indent forms, Maintenance schedule, AMC, Preventive and breakdown maintenance conducted, log books of maintenance, inventory list, consumables, documents related to calibration of equipments, etc)	yes	yes	yes			
23. Fire Extinguisher, First Aid Box & suggestion box						
24. List of working models/prototypes/products with proper documentation						
25. Display of Charts, Staff Incharge, phone number to contact in case emergency In the lab	yes	yes	yes			
26. Display of safety precautions to be followed (Do's & Don'ts)	yes	yes	yes			


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Lab File Audit for the AY 2022-23

2-2

Course code/Lab Name		ATD Lab	MFT Lab	Calendar Preparation			
Faculty Name		D. Mahadevi	P. Manjula	V. Nagesh Rajam			
	Department	ME	ME	ME			
	AY	22-23	22-23	22-23			
No.	Class/Section/Sem	11-4	11-1*	11-1*			
1.	Institute and Department Vision and Mission	Yes	Yes	Yes			
2.	PO and PSO of Department	Yes	Yes	Yes			
3.	Calendar of Events	Yes	Yes	Yes			
4.	Lab Syllabus	Yes	Yes	Yes			
5.	Lab Manual	Yes	Yes	Yes			
6.	Lab Experiments beyond the Syllabus	Yes	Yes	Yes			
7.	Lab time-table (with Lab-In-charge and Batch-wise faculty details)	Yes	Yes	Yes			
8.	Student name list (batch-wise)	Yes	Yes	Yes			
9.	Lab lesson plan	Yes	Yes	Yes			
10.	Model end Exam Question paper	Yes	Yes	Yes			
11.	Lab CIE Evaluation Rubrics						
12.	Lab CIE Schedule						
13.	Lab SEE Schedule	Yes	Yes	Yes			
14.	Lab CIE Evaluation summary sheet	Yes	Yes	Yes			
15.	Evaluated lab records	Yes	Yes	Yes			
16.	Log in/ Log out Book	Yes	Yes	Yes			
17.	Duly filled Lab registers	Yes	Yes	Yes			
18.	Calculation Sheet of CO & PO attainment of the lab course and observations	Yes	Yes	Yes			
19.	Lab Faculty In charge / Lab Instructor Indicating in Time table	Yes	Yes	Yes			



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2-2

Course code/Lab Name	ATP lab	VFT lab	CA Mocking Drawing			
21. Lab Faculty In charge / Lab Instructor Indicating in Time table	Yes	Yes	Yes			
22. Lab structure/ Blue print of Lab, Lab Maintenance Registers, Indent forms, Maintenance schedule, AMC, Preventive and breakdown maintenance conducted, log books of maintenance, inventory list, consumables, documents related to calibration of equipments, etc)	Yes	Yes	Yes			
23. Fire Extinguisher, First Aid Box & suggestion box						
24. List of working models/prototypes/products with proper documentation						
25. Display of Charts, Staff Incharge, phone number to contact in case emergency In the lab	Yes	Yes	Yes			
26. Display of safety precautions to be followed (Do's & Don'ts)	Yes	Yes	Yes			


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Lab File Audit for the AY 2022-23

Course code/Lab Name	C.A. Design Lab	CAM Lab	HT Lab			
Faculty Name	Y. Murali Krishna	V. Ramu	St. Rahmath Basha			
Department	ME	ME	ME			
AY						
No.	Class/Section/Sem					
1.	Institute and Department Vision and Mission					
2.	PO and PSO of Department					
3.	Calendar of Events					
4.	Lab Syllabus					
5.	Lab Manual					
6.	Lab Experiments beyond the Syllabus					
7.	Lab time-table (with Lab-In-charge and Batch-wise faculty details)					
8.	Student name list (batch-wise)					
9.	Lab lesson plan					
10.	Model end Exam Question paper					
11.	Lab CIE Evaluation Rubrics					
12.	Lab CIE Schedule					
13.	Lab SEE Schedule					
14.	Lab CIE Evaluation summary sheet					
15.	Evaluated lab records					
16.	Log in/ Log out Book					
17.	Duly filled Lab registers					
18.	Calculation Sheet of CO & PO attainment of the lab course and observations					
19.	Lab Faculty In charge / Lab Instructor Indicating in Time table					



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3-2

Course code/Lab Name	CA design Lab	CAM Lab	HT Lab			
21. Lab Faculty In charge / Lab Instructor Indicating in Time table	yes	yes	yes			
22. Lab structure/ Blue print of Lab, Lab Maintenance Registers, Indent forms, Maintenance schedule, AMC, Preventive and breakdown maintenance conducted, log books of maintenance, inventory list, consumables, documents related to calibration of equipments, etc)	yes	yes	yes			
23. Fire Extinguisher, First Aid Box & suggestion box						
24. List of working models/prototypes/products with proper documentation						
25. Display of Charts, Staff Incharge, phone number to contact in case emergency In the lab	yes	yes	yes			
26. Display of safety precautions to be followed (Do's & Don'ts)	yes	yes	yes			

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website : gist.edu.in / e-mail : geethanjali@gist.edu.in



Personal File Verification

NAME OF THE FACULTY	Dr. Ch. Sreenivas Rao	M. Matendra Babu	V. Ramu
1 Updated Curriculum Vitae as on the end of the semester	Yes	Yes	Yes
2 Marks Cards & Certificates(PAN, Adhaar Card, Membership cards)	Yes	Yes	Yes
3 Experience Certificates	Yes	Yes	Yes
4 Pay Slip	Yes	Yes	Yes
5 Category Certificate - For SC/ST, 2A, 2B, 3B, OBC, Minority			
6 Appointment Orders & Promotion Letters	Yes	Yes	Yes
7 Training/Summer/Winter School Attended (If Any)			
8 Conferences/FDP/Workshops Attended & Paper Presented	Yes	Yes	Yes
9 Funded Project Details			
10 Sponsored & Consultancy Projects			
11 Workshops/Conferences/STTP/FDP Organized			
12 Book Publications & Patents			
13 Awards & Recognitions			
14 Professional Body Memberships	Yes	Yes	Yes
15 Research Guidance Details (Registered, progress reports, publications, communications /orders from JNTUA, awarded, course work results, comp viva details, submission details, etc if any)			
16 Research work details(Ph.D registration document, Synopsis, course work, result sheets, progress reports, publications, comp viva details, open seminar details, submission details, Ph.D certificate, etc)			
17 Google Scholar, Scopus, Pubmed, Vidwan, WOS Citation Details			
18 Invited Talks Details			
19 Co-Curricular & Professional Development: Related Activities & MOOC/Online Courses			
20 Institutional Responsibilities - Coordination's (Departmental Activities)(Letter/ Circular From HOD/ Principal)	Yes	Yes	Yes
21 Additional Positions Held - Committee Memberships (Institutional Level)	Yes		Yes
22 Any Other Additional Responsibilities			

Chairman

Convener

Convener /Member - I

Member - II

Member - III

Member - IV

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GEETHANJALI INSTITUTE OF SCIENCE & TECHNOLOGY (AUTONOMOUS)

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JNTUA College Code : 2U

Mob: 9912566220, 9912445846

website : gist.edu.in / e-mail : geethanjali@gist.edu.in



Personal File Verification

NAME OF THE FACULTY	Y. Murali Krishna	K. Rahamat Basha	V. Nagesh Babu
1 Updated Curriculum Vitae as on the end of the semester	Yes	Yes	Yes
2 Marks Cards & Certificates(PAN, Adhaar Card, Membership cards)	Yes	Yes	Yes
3 Experience Certificates	Yes	Yes	Yes
4 Pay Slip	Yes	Yes	Yes
5 Category Certificate - For SC/ST, 2A, 2B, 3B, OBC, Minority			
6 Appointment Orders & Promotion Letters	Yes	Yes	Yes
7 Training/Summer/Winter School Attended (If Any)			
8 Conferences/FDP/Workshops Attended & Paper Presented	Yes	Yes	Yes
9 Funded Project Details			
10 Sponsored & Consultancy Projects			
11 Workshops/Conferences/STTP/FDP Organized			
12 Book Publications & Patents			
13 Awards & Recognitions	Yes		Yes
14 Professional Body Memberships	Yes	Yes	Yes
15 Research Guidance Details (Registered, progress reports, publications, communications /orders from JNTUA, awarded, course work results, comp viva details, submission details, etc if any)	Yes	Yes	Yes
16 Research work details(Ph.D registration document, Synopsis, course work, result sheets, Progress reports, publications, comp viva details, open seminar details, submission details, Ph.D certificate, etc)	Yes	Yes	Yes
17 Google Scholar, Scopus, Pubmed, Vidwan, WOS Citation Details			
18 Invited Talks Details			
19 Co-Curricular & Professional Development: Related Activities & MOOC/Online Courses	Yes		
20 Institutional Responsibilities - Coordination's (Departmental Activities)(Letter/ Circular From HOD/ Principal)	Yes	Yes	
21 Additional Positions Held - Committee Memberships (Institutional Level)	Yes		Yes
22 Any Other Additional Responsibilities			

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website : gist.edu.in / e-mail : geethanjali@gist.edu.in



Personal File Verification

	NAME OF THE FACULTY	N. Jashuva	E. Bhaskar	P. Anil Kumar
1	Updated Curriculum Vitae as on the end of the semester	yes	yes	yes
2	Marks Cards & Certificates(PAN, Adhaar Card, Membership cards)	yes	yes	yes
3	Experience Certificates	yes	yes	yes
4	Pay Slip	yes	yes	yes
5	Category Certificate - For SC/ST, 2A, 2B, 3B, OBC, Minority	yes	yes	yes
6	Appointment Orders & Promotion Letters	yes	yes	yes
7	Training/Summer/Winter School Attended (If Any)	yes	yes	yes
8	Conferences/FDP/Workshops Attended & Paper Presented	yes	yes	yes
9	Funded Project Details			
10	Sponsored & Consultancy Projects			
11	Workshops/Conferences/STTP/FDP Organized			
12	Book Publications & Patents			
13	Awards & Recognitions			
14	Professional Body Memberships	yes	yes	yes
15	Research Guidance Details (Registered, progress reports, publications, communications /orders from JNTUA, awarded, course work results, comp viva details, submission details, etc if any)	yes	yes	yes
16	Research work details(Ph.D registration document, Synopsis, course work, result sheets, Progress reports, publications, comp viva details, open seminar details, submission details, Ph.D certificate, etc)			
17	Google Scholar, Scopus, Pubmed, Vidwan, WOS Citation Details			
18	Invited Talks Details			
19	Co-Curricular & Professional Development: Related Activities & MOOC/Online Courses	yes	yes	yes
20	Institutional Responsibilities - Coordination's (Departmental Activities)(Letter/ Circular From HOD/ Principal)	yes		yes
21	Additional Positions Held - Committee Memberships (Institutional Level)	yes	yes	yes
22	Any Other Additional Responsibilities			

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website : gist.edu.in / e-mail : geethanjali@gist.edu.in



Personal File Verification

NAME OF THE FACULTY		G. Nilima	A. Rohan	P. Amos
1	Updated Curriculum Vitae as on the end of the semester	yes	yes	yes
2	Marks Cards & Certificates(PAN, Adhaar Card, Membership cards)	yes	yes	yes
3	Experience Certificates	yes	yes	yes
4	Pay Slip	yes	yes	yes
5	Category Certificate - For SC/ST, 2A, 2B, 3B, OBC, Minority	✓		yes
6	Appointment Orders & Promotion Letters	yes	yes	yes
7	Training/Summer/Winter School Attended (If Any)	yes	yes	yes
8	Conferences/FDP/Workshops Attended & Paper Presented	yes	yes	yes
9	Funded Project Details			
10	Sponsored & Consultancy Projects			
11	Workshops/Conferences/STTP/FDP Organized			
12	Book Publications & Patents			
13	Awards & Recognitions			
14	Professional Body Memberships	yes	yes	
15	Research Guidance Details (Registered, progress reports, publications, communications /orders from JNTUA, awarded, course work results, comp viva details, submission details, etc if any)			
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17	Google Scholar, Scopus, Pubmed, Vidwan, WOS Citation Details			
18	Invited Talks Details			
19	Co-Curricular & Professional Development: Related Activities & MOOC/Online Courses	yes		yes
20	Institutional Responsibilities - Coordination's (Departmental Activities)(Letter/ Circular From HOD/ Principal)	yes		yes
21	Additional Positions Held - Committee Memberships (Institutional Level)	yes	yes	yes
22	Any Other Additional Responsibilities			

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website : gist.edu.in / e-mail : geethanjali@gist.edu.in



Personal File Verification

NAME OF THE FACULTY		J. Hareesh	
1	Updated Curriculum Vitae as on the end of the semester	yes	
2	Marks Cards & Certificates(PAN, Adhaar Card, Membership cards)	yes	
3	Experience Certificates	yes	
4	Pay Slip	yes	
5	Category Certificate - For SC/ST, 2A, 2B, 3B, OBC, Minority		
6	Appointment Orders & Promotion Letters	yes	
7	Training/Summer/Winter School Attended (If Any)		
8	Conferences/FDP/Workshops Attended & Paper Presented	yes	
9	Funded Project Details		
10	Sponsored & Consultancy Projects		
11	Workshops/Conferences/STTP/FDP Organized		
12	Book Publications & Patents		
13	Awards & Recognitions		
14	Professional Body Memberships	yes	
15	Research Guidance Details (Registered, progress reports, publications, communications /orders from JNTUA, awarded, course work results, comp viva details, submission details, etc if any)		
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17	Google Scholar, Scopus, Pubmed, Vidwan, WOS Citation Details		
18	Invited Talks Details		
19	Co-Curricular & Professional Development: Related Activities & MOOC/Online Courses	yes	
20	Institutional Responsibilities - Coordination's (Departmental Activities)(Letter/ Circular From HOD/ Principal)	yes	
21	Additional Positions Held - Committee Memberships (Institutional Level)	yes	
22	Any Other Additional Responsibilities		

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Project File Audit	
Identifying the expertise with the faculty – area of specialization	ye
Grouping students in teams	ye
Take the option form from the teams for the area of the project they want to work	ye
Map the teams with the guide	ye
1 Project Review Committee need to be formed	ye
2 Teams meet the guide and finalize the Topic	ye
3 0 th review	ye
Finalise the list of teams/guide/topic/area of	ye
4 specialization	ye
5 1 st review schedule	ye
6 Evaluation 1	ye
7 Consolidation of Evaluation 1	ye
8 2 nd Review schedule	ye
9 Evaluation 2	ye
10 Consolidation of Evaluation 2	ye
11 Internal Marks Consolidation	ye
Submission of Project Report/Thesis to PC (hard	ye
12 & soft)	ye
13 External evaluation schedule, examiners	ye
14 Final Marks/Grade	ye
15 Publications / Working models List	ye
16 Awards in Project Expos	ye
17 Best 10 projects in last 3 years	ye
18 Industrial interaction evidence, if any	ye
19 PO attainment from projects	ye
20 Project manual	ye

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STUDENT QUALITY ENHANCEMENT AUDIT REPORT

S. No.	Name of the Event	Proposed Number	Number of Events Organized	Remarks
1.	Guest Lectures	1 Per year	00	Need improvement
2.	Industrial Visits	1 Per year	01	Good
3.	Internships	40% of IV or III Year strength	56	Very Good
4.	Value added courses	Minimum one	01	Good
5.	Tutorial Classes	All subjects or few	All	Good
6.	Remedial classes	All subjects or few	All	Good
7.	No. of times students Counseled	Once in a Week	01	Good
8.	Students Association Activities	Minimum 4 activities	0 05	Very Good
9.	Professional Society Activities	Minimum 2 programs/activity	05	Good
10.	Student External Participation in paper/poster	30% of strength	04	Good
11.	Student participation in Extensional(NSS) Activities	20% of strength	6600	Very Good
12.	Student participation in Placement trainings	50% of strength	17	Need improvement
13.	Research publications by students	One per student in IV year	00	Need improvement
14.	Workshops for students	As a Minimum 1	01	Good
15.	NPTEL courses for students	As a Minimum 1	01	Good

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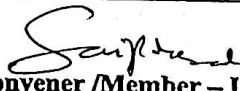


TEACHING METHODOLOGIES AUDIT


S. No	Faculty Name	Course Name	Proposed Number	Number of Methodologies		Remarks
				Planned	Organized	
1.	Dr. G. Subbarao	ATD	6	6	6	Very good
2.	Dr. Ch. Sreenivas Rao	TD	6	5	5	Good
3.	m. mahendra Babu	MOM	5	4	4	good
4.	V. Ramu	KOM	5	5	4	Good
5.	Y. Muralikrishna	PMEM	5	5	4	Good
6.	Sk. Rahamath Basha	PPE	4	4	3	Good
7.	K. Bhaskar	ED	6	5	5	Good
8.	K.R. Sreedhar	MEM	4	4	4	Good
9.	V. Narayn Babu	AER	3	3	3	Good
10.	P. Anas	MP	3	3	3	Good
11.	N. Jashuva	ED	6	5	5	Good.
12.						
13.						


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DEPARTMENT AUDIT REPORT

S. No.	Name of the Event	Proposed Number	Number of Events Organized	Remarks
1	Research publications by faculty	At least one	00	Need improvement
2	MOU's activities	Minimum 2 programs/activity	01	Good
3	Alumni meetings	At least one	01	Good
4	Conferences	At least one	00	Need improvement
5	FDPS	At least one	00	Need improvement
6	NLTS	At least one	01	Good
7	Maintenance of laboratories	Once in a semester	Yes	Good
8	Feedback on Curriculum	Once in a semester	Yes	Good
9	Student faculty feedback	Twice in a semester	Yes	Good
10	Review on syllabus completion status	Once in a month	Yes	Good
11	Result analysis	Once in a semester	Yes	Good
12	Co's feedback	Once in a semester	Yes	Good
13	Faculty Meetings	Once in a month	Yes	Good
14	NPTEL courses for faculty	As a minimum 1	Yes	Good

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GEETHANJALI INSTITUTE OF SCIENCE AND TECHNOLOGY::NELLORE



Department of Mechanical Engineering

Internal Quality Assurance Cell (IQAC)

Dt: 18-11-2023

To

The HoD ME
GIST
Nellore.

Sir,

Sub: Observations made during the auditing -Reg

After reviewing the information submitted by the Department for the academic year 2022-23 and consulting with the faculty, the team has made the following observations/ suggestions for an action plan towards quality enhancement.

Observations:

1. Increase the number of faculty paper publications.
2. Enhance faculty completion of online courses.
3. Plan to organize FDP at least 1 per year
4. Organize conferences within the department.
5. Conduct at least 1 guest lecture per semester
6. Encourage the 4th year students to publish papers in UGC journals

The academic performance of the Department is required to be improved further. It may be recommended that the Department should give emphasis on above observations.

Signature of the member of Audit team

Name

1. P. Uma Sai Krishna

Signature

2. T. Sai prasad Reddy

Signature

3. Y. Ravisankaraiiah

Signature

4. D. Murali

5. G. Suresh

IQAC Convener

IQAC Chairperson