



**GEETHANJALI INSTITUTE OF SCIENCE & TECHNOLOGY
NELLORE
Internal Quality Assurance Cell (IQAC)**



Ref: Pr/Cir/03/22/IQAC-03

Date: 10.03.2022

Circular-03

All the HOD's and IQAC members are hereby informed that the IQAC proposes to conduct a meeting on 15-03-2022 at 10.00 AM in the board room. All the members are requested to attend the meeting without fail.

Proposed Agenda:

1. Review of minutes of previous meeting.
2. Outcome Based Education-Enhancement to existing practices at GIST.
3. Departments in monitoring academic activities.
4. Faculty Appraisal Form.
5. Placements for the AY 2020-21.
6. To place any other item with the permission of the chair.

V. Karu
10/3/22
IQAC Coordinator

[Signature]
Chairperson-IQAC

Copy to:

[Signature]
Circulate among IQAC members
HoD/HoD ~~IC~~-ECE/CSE/EEE/MECH/CIVIL/S&H/R&D/E&E/IICC/
Principal-i/c
Secretary for information



**GEETHANJALI INSTITUTE OF SCIENCE & TECHNOLOGY
NELLORE
Internal Quality Assurance Cell (IQAC)**



Ref No- IQAC/03/2022

Minutes of the Meeting

Meeting Agenda:

1. Review of minutes of previous meeting.
2. Outcome Based Education-Enhancement to existing practices at GIST.
3. Departments in monitoring academic activities.
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6. To place any other item with the permission of the chair.

Meeting Date and time: 15-03-2022 at 10.00 AM

Venue: Board Room

Minutes of 3rd meeting of the IQAC for the academic year 2021-22, under the chairmanship of Dr.G.Subba Rao, Principal of Geethanjali Institute of Science and Technology, Nellore. Member Secretary has welcomed all the esteemed members and thanked them for their kind presence.

The following points have been discussed:

1. Confirmation of the Minutes of the IQAC meeting held on 14-12-2021. After a brief discussion, Members approved the Minutes of the IQAC meeting held on 14-12-2021.
2. Chairperson instructed the respective Heads of the departments to monitor the learning outcomes of its students which reflect the placement potential among students. Need for vibrant activities from department technical associations were stressed.
3. To help the Departments in monitoring following activities
 - The students counselling
 - Tutorial classes
 - Lecture notes
 - Subject wise syllabus coverage
 - Question banks

The chair of the meeting expressed her gratitude to all the members for their active participation and suggestions and instructed the coordinator of the IQAC to initiate steps to implement the decisions of the meeting. The IQAC Coordinator is advised to present a comprehensive report.

4. FDP/WORKSHOP/STTP/SEMINARS for faculty to conduct one in each semester to enhance Teaching learning practice.
5. IQAC coordinator proposed to take faculty appraisal form after releasing exam results and submit the report within one month.
6. Members discussed about placement status of departments and it is observed that around 494 students are placed in different companies for the AY 2020-21. Chairperson IQAC instructed the departments to coordinate with placement cell to

improve the placements.

7. The Principal expressed the following points

- Dr.I.Sudarsan Kumar, member insisted that HODs of the departments shall monitor the quality of projects undertaken by Final Year B.Tech and M.Tech students. He also suggested departments to conduct reviews effectively.
- Department level efforts for encouraging students to pursue industry oriented projects were appreciated. Student support schemes taken up by the departments were decided to be encouraged further.
- Pedagogical skills in Teaching and Learning under OBE

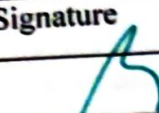

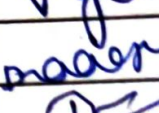
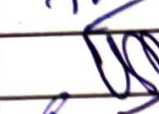
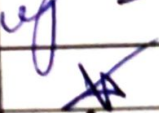
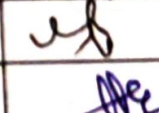
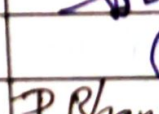
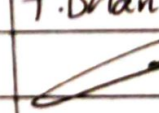
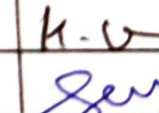
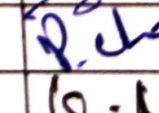
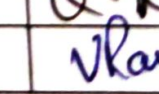





Meeting ended with concluding remarks by the Principal.

IQAC coordinator recorded the minutes.

K. S. Kumar
16/3/22
Convener, IQAC

ATTENDANCE FORM

The 3rd meeting of the IQAC of Geethanjali Institute of Science and Technology, 3rd Mile – Bombay Highway, Gangavaram Village, Kovur Mandal, Nellore District, Andhra Pradesh – 524137 was held on 15-03-2022 at 10.00 AM in the college campus for the academic year 2021-22. Dr.G. Subba Rao, Principal, presided over the meeting. The following Members were present in the meeting:

Name of the Faculty	Designation	Signature
Dr.G. Subba Rao	Principal	
Mr. P. Umasai Krishna	HoD-CE	
Dr.V Sireesha	HoD-CSE	
Mr.P. Raghava Reddy	HoD-ECE	
Dr.T. Ravi Kumar	HoD-EEE	
Dr.Ch.Sreenivasa Rao	HoD-ME	
Dr.P. Mohana Kishore	HoD- S&H	
Ms.V.Gayatri	IQAC-Department Coordinator -CSE	
Dr.D.Swaroop	IQAC-Department Coordinator -S&H	
Mr. A.Hari Krishna	IQAC-Department Coordinator -ECE	
Mr.K. Venkata Ravindra	IQAC-Department Coordinator -EEE	
Ms.P. Bhanusri	IQAC-Department Coordinator -CE	P. Bhanu Sri
Mr.V.Naresh Babu	IQAC-Department Coordinator -ME	
Mr.K.Venkateswarlu	IQAC-Department Coordinator -AIML	
Dr. Sk. Mahaboob Basha	Convener- R&D	
Dr.P.Chakrapani	Convener- IICC	
Dr. K. Radhika	Convener-CAC	
Mr.V.Ramu	Convener-IQAC	