



Internal Quality Assurance Cell (IQAC)

Dt: 30-12-2022

To

The Principal
GIST
Nellore.


Sir,

Sub: Action plan suggested as per observations-Reg

Based on the observations received from IQAC for the AY: 2021-22 II Semester the following is the action plan suggested made towards quality enhancement.

S.No	Items	Action Plan Suggested
1	Personal File Audit	Update the personal file regularly
2	Project file audit	1. Publish the papers in UGC journals. 2. Literature survey on the latest papers and also from the IEEE papers, Scopus etc. should be considered.
3	Department audit	Increase the number of Research publication by faculty.
4	Student quality enhancement audit	Encourage all the students to register for NPTEL certifications..
5	Teaching methodologies audit	Proofs should be maintained for all teaching methodologies. Increase the number of teaching methodologies as it results understanding the concepts in courses more clearly.
6	Course file Audit	Conduct review with subject experts to verify the mapping.
7	Lab file Audit	Record and day to day evaluation to be verified regularly .

Copy to IQAC


30/12/22
HoD
Dept. of Electrical & Electronics Engineering
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Internal Quality Assurance Cell (IQAC)

Dt: 28-12-2022

To

The HoD EEE
GIST
Nellore.

Sir/Madam,

Sub: Observations made during the auditing -Reg

After reviewing the information submitted by the department for the academic Session 2021-22 II semesters and interacting with faculties of department the following observations are made by the team and requested to suggest action plan towards quality enhancement.

S.No	Items	Observations
1	Personal File Audit	Few faculties not provided latest data
2	Project file audit	1. Rubrics of the project evaluation should be precisely defined. 2. Papers to be published in good reputed journals.
3	Department audit	Research publications by all the faculty members not found.
4	Student quality enhancement audit	NPTEL certifications for the students found to be very low.
5	Teaching methodologies audit	Proofs of Teaching methodologies are used by few faculty members not maintained.
6	Course File Audit	Mapping of gaps to some subjects is found to be inappropriate.
7	Lab File Audit	Records evaluation and day to day performance is found to be low in few files.
8	Stock verification audit	It has been observed that all the equipment's in laboratories are in proper working condition

Other Observations:



- Remedial classes are conducted for slow learners.
- Classes are conducted as per time table and academic schedule.
- Internal evaluation is found to be transparent.
- Use of ICT in teaching learning found to be good.
- Feedback on curriculum is taken from the stakeholders

Recommendations:


- It may be recommended that the department should give emphasis on funding on research project.
- NPTEL certification for students and faculty to be made mandatory.

Signature of the member of Audit team
Name


Signature


28/12/22

28/12/22


IQAC Convener


28/12/22
IQAC Chairperson
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