



GEETHANJALI INSTITUTE OF SCIENCE & TECHNOLOGY::NELLORE  
INTERNAL QUALITY ASSURANCE CELL

Ref: Pr/Cir/09/21/IQAC-04

Dt: 1-09-2021

Circular-04

All the HOD's and IQAC members are hereby informed that the IQAC proposes to conduct a meeting in boardroom on 4/09/2021 at 3.00 PM. All the members are requested to attend the meeting without fail.


Agenda:

1. Review of minutes of previous meeting.
2. Summarization of all events
3. Online Alumni meet
4. MOU
5. Strengthening student-teacher ratio
6. Webinar on National Educational Policy
7. National Level Online FDP Initiation
8. Strengthening of green initiatives
9. College Magazine
10. Analysis of feedback reports
11. Any other point with permission from the chair.

  
IQAC Coordinator

  
Chairperson-IQAC

Copy to:

  
HoD/HoD i/c-ECE/CSE/EEE/MECH/CIVIL/S&H/R&D/E&E/IICC/Principal-i/c  
Secretary for information



**GEETHANJALI INSTITUTE OF SCIENCE & TECHNOLOGY::NELLORE**  
**INTERNAL QUALITY ASSURANCE CELL**

**Minutes of the Meeting**

**Ref No- IQAC/09/2021**

**Meeting Agenda:**

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**Meeting Schedule:** 04/09/2021, Board Room

The meeting began at 3.00 PM and Dr.V.Sireesha, IQAC Convener welcomed all the IQAC members and HoD's of various departments.

The minutes of the previous meetings were reviewed in terms of implementation and the following points have been discussed:

- **Summarization of all events:**  
Discussion: IQAC Convener summarized the activities done for AY 2020-21 adhering to the pandemic and social distancing guidelines. She discussed the IQAC initiatives undertaken and the minutes updated on the website for AY 2020-21.
- **Initiation for Online Alumni meet:**  
Discussion: An online alumni meet to be organized. Invitations, flyers, registration forms, short video, social networking websites etc should be used for reaching out to all alumni members.
- **Strengthening student-teacher ratio:**  
Discussion: Calculate workload and adhere to STR as suggested by UGC and accordingly identify vacancy details.
- **MoU:**  
Discussion: Dr.P.Chakrapani Summarized the list of MOU's for each department and the events organized in association with MOU's.
- **Webinar on National Educational Policy:**  
Discussion: Dr.CH.Sreenivasa Rao was suggested to conduct webinar on new education policy to students.
- **National Level Online FDP Initiation:**



Discussion: Dr.SK.Mahaboob Basha was insisted to organize FDP in association with National Institute of Disaster Management.

- Strengthening of green initiatives:

Discussion: Dr. T.Sunil Kumar, HoD ME insisted to strengthen green plantation.

- Analysis of feedback reports:

Discussion: Student feedback reports were analyzed and suggested to improve the feedbacks by attending the workshops, NPTEL certifications.

- College magazine:

Dr. Siva kumar was insisted to make ready online copy of the college magazine for the AY:2020-21. All the department heads are insisted to submit reports of all the events organized in the departments.

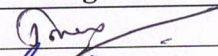
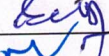


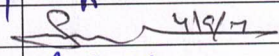
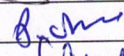
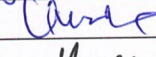
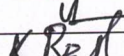
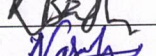
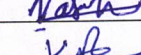
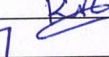
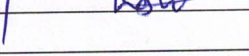
- Other matters was put forth by members:

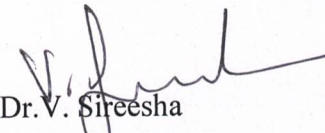
Discussion: Murali Krishna, NSS Convener was insisted to organize mega vaccination drive for students and staff members in college as the COVID cases are increasing drastically.

Meeting ended with concluding remarks by the Principal.

IQAC Coordinator recorded the minutes.

**Members Present:**

Members	Designation	Signature
T.N.V.L.N. KUNDA	Professor	
Ch. Mahaboob Basha	Professor	
P. Neelganga Reddy	Assoc. prof	
V. Gayatri	ASSOC. PROFESSOR	
S. Suresha	Assoc. prof	
P. Chakraborty	ASSOC. PROF	
P. Uma Sakshi	Asst professor	
Keerthi	Asst. prof	
Khader Basha	Asst. Prof	
Narash	Asst. prof	
K. Ramesh	Assistant Professor	
D. Suresha	Assistant professor	

  
 Dr. V. Suresha  
 IQAC Coordinator