



**GEETHANJALI INSTITUTE OF SCIENCE & TECHNOLOGY::NELLORE
INTERNAL QUALITY ASSURANCE CELL**

Ref: Pr/Cir/01/20/IQAC-01

Dt: 24-6-2021

Circular-03

All the HOD's and IQAC members are hereby informed that the IQAC proposes to conduct a online meeting on 26/06/2021 at 3.00 PM. All the members are requested to attend the meeting without fail.


Agenda:

1. Academic Result
2. Industry Institute Interaction and Student's Placement
3. Extension activities
4. Technical Fest
5. Research Projects
6. Student faculty feedback
7. Curriculum feedback from all stake holders


IQAC Coordinator


Chairperson-IQAC

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HoD/HoD i/c-ECE/CSE/EEE/MECH/CIVIL/S&H/R&D/E&E/ICC/Principal-i/c
Secretary for information



GEETHANJALI INSTITUTE OF SCIENCE & TECHNOLOGY::NELLORE
INTERNAL QUALITY ASSURANCE CELL

Minutes of the Meeting

Ref No- IQAC/06/2021

Meeting Agenda:

1. IQAC quality initiatives
2. Academic Result and Action plan for improvement.
3. Review of feedback form student
4. Research Projects, Future Plan
5. Industry Institute Interaction and Student's Placement
6. To conduct the Annual Technical Fest

Meeting Schedule: 26/06/2021, 04.30 PM, Online

The minutes of the previous meetings were reviewed in terms of implementation and the following points have been discussed:

- Review of Academic Result and Action plan for improvement.
Resolution: A review of previous Academic years results were taken. It is discussed that for a few subjects, there is a need to improve the results. In view of Covid-19 pandemic situation, the institute has to adapt online teaching-learning methodologies. Various initiatives such as recorded video lectures, additional teaching materials, e-books, etc were taken by staff for conducting teaching-learning processes through online mode. The weak students are to be identified on the basis of previous results & counsel them for the difficulties encountered in exam. The extra hours may be allotted for hard subjects.
- Review of student faculty feedback and action taken
Resolution: A review of previous academic year student faculty feedback was done and Teachers have been advised to spend more time on topics deemed to be tough. Students suggested the need for job oriented courses, training for facing interviews during campus selection. Case study approach may be introduced. Group assignments and projects to be given.
- Review of curriculum feedback from all stake holders and action taken
Resolution: To bridge the gap between the curriculum designed by JNTUA and industry it is decided to increase more number of Industry interaction activities.
- Review of Facilities feedback from all stake holders and action taken
Resolution: IQAC, recognises the need to introduce destressing sessions for the non-teaching staff. Cleanliness, toilets, library and behaviour of non-teaching staff are identified as areas of concern.
- Status of Research Projects, Future Plan.

Resolution: It is discussed that the institute needs to strengthen the R&D activities. All the departments should submit the project/seminar proposals for funding.

- Review of Industry Institute Interaction and Student's Placement.

Resolution: To endure the Industry-Institute Interaction through Membership & MoU's by conducting various activities through them. Several activities such as Industry-Institute Interaction, Personal interview and Group discussion practice sessions, Sessions for higher studies such as GATE, CAT, GRE, GMAT were planned in AY 2019-20 semester II. However, after March 2020 due to Covid-19 pandemic, several activities could not be completed after March 2020. It is discussed to work out alternate strategies to conduct these activities in AY 2020-21. It is made mandatory to organize various Industry related activities for all the departments through online mode like webinars, workshops, internships.

- To conduct the Annual Technical Fest.

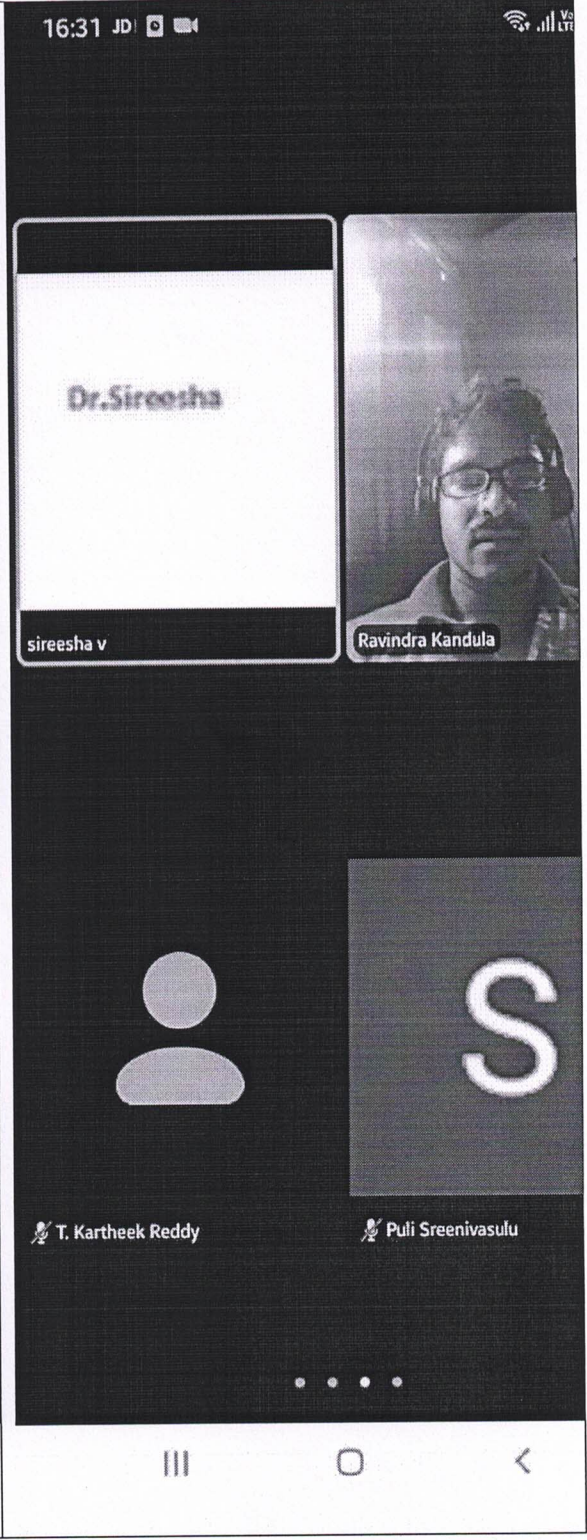
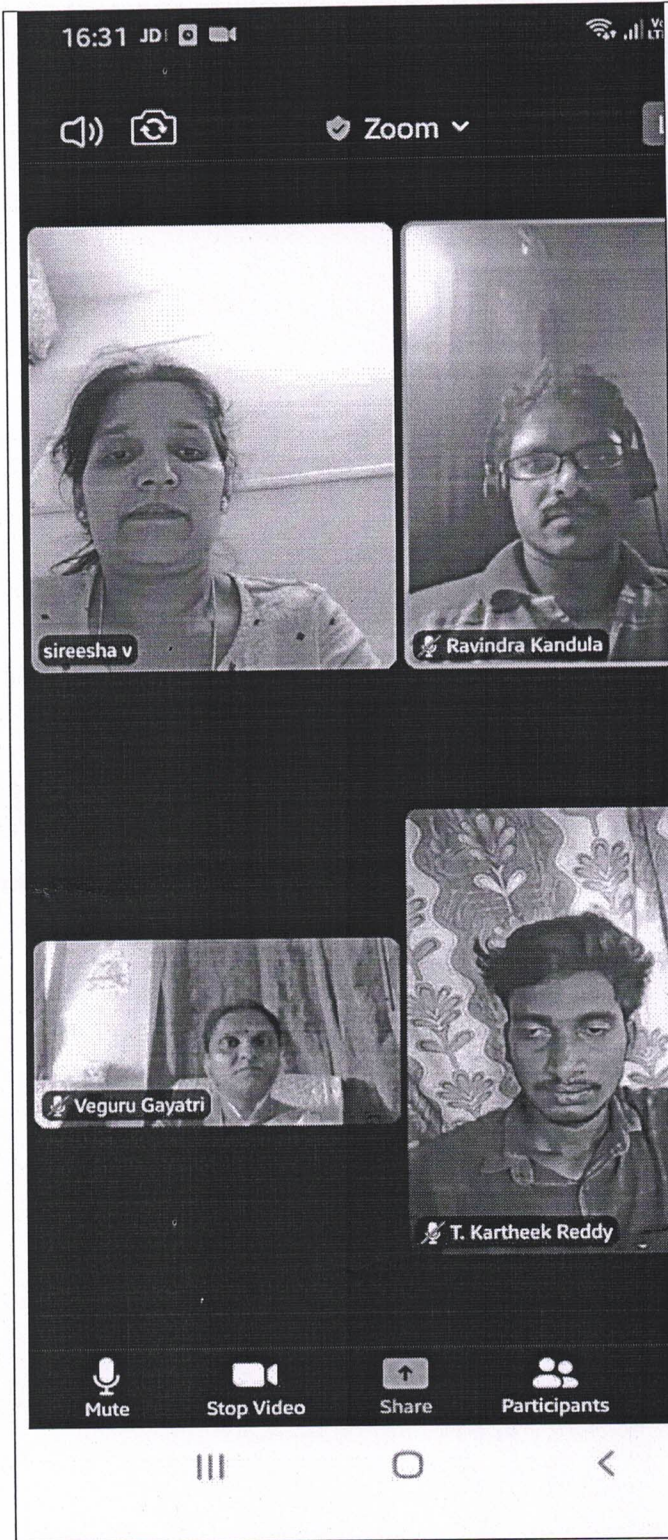
Resolution: All the departments to organize Tech Fest. In Annual Technical Fest we invite students of various Institutes to provide the exposure and to build a bond between other institutes.


- To discuss about increasing the extension activities useful to the society

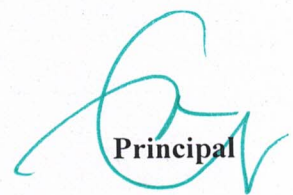
Resolution: Various activities like Health awareness programmes, safety awareness in Covid pandemic, Road Safety Awareness camp-Helmet Rally" etc are planned for considering social responsibility of individuals.

- Minimum 20% of the faculty from each department should be trained for UHV.
- Review of DXC ICT women empowerment programme.

The meeting concluded with vote of thanks.




IQAC Coordinator


Principal