



**GEETHANJALI INSTITUTE OF SCIENCE & TECHNOLOGY::NELLORE**  
**INTERNAL QUALITY ASSURANCE CELL**

**Ref: Pr/Cir/12/20/IQAC-02**

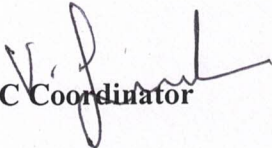
**Dt: 21-12-2020**

**Circular-02**

All the HOD's and IQAC members are hereby informed that the IQAC proposes to conduct a online meeting on 23/12/2020 at 3.00 PM. All the members are requested to attend the meeting without fail.


**Agenda:**

1. Academic Result
2. Industry Institute Interaction and Student's Placement
3. Extension activities
4. Technical Fest
5. Research. Projects
6. Student faculty feedback
7. Curriculum feedback from all stake holders

  
IQAC Coordinator

  
Chairperson-IQAC

**Copy to:**

  
HoD/HoD i/c-ECE/CSE/EEE/MECH/CIVIL/S&H/R&D/E&E/ICC/Principal-i/c  
Secretary for information



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**Minutes of the Meeting**

**Ref No- IQAC/12/2020**

**Meeting Agenda:**

1. Review of minutes of previous meeting.
2. AQAR for 2020-21
3. UHV Course for faculty
4. E-governance at administrative level.
5. Gender equity initiatives.
6. Autonomous of college
7. Online library facilities
8. Certification courses
9. Action plan for training and placements
10. Audit Reports
11. Any other point with permission from the chair.

**Meeting Schedule:** 23/12/2020, 04.00 PM, Board Room

The meeting began at 2.00 PM and Dr.V.Sireesha, IQAC Convener welcomed all the IQAC members and HoD's of various departments. Mr.Khadhar Bhasha , the newly nominated IQAC member was introduced to the team.

The minutes of the previous meetings were reviewed in terms of implementation and the following points have been discussed:

- AQAR for 2020-21  
Resolution: As NAAC accredited institute it is essential to continue quality. NAAC has developed online Annual quality assurance report (AQAR) to fill the form through IQAC. The formats need to be discussed with the department members and required data should be collected and filled within stipulated time. It is a yearly report which should be submitted every year. It gives overall picture of the institutional growth in all the seven criteria's identified by NAAC for the year.
- UHV Course for faculty  
Resolution: AICTE included UHV in the Model Curriculum for all the branches. All the faculty members should register for the UHV FDP and need to be certified to deal the UHV subject. Universal human values play an important role in the life of human at various stages including education and career. When a child enters a college, his/her behaviour depends on the home culture that is family circle.
- E-governance at administrative level  
Resolution: e-governance should be implemented at administrative level to make it paperless office. It was suggested to send the circulars in mails to all faculty mails inorder to reduce the usage of papers.

- Gender equity initiatives  
Resolution: Women Protection cell was suggested to initiate gender equity programs to be conducted online. Online Awareness program on Disha App should be done to female students. All the girl students mandatorily should install the App. Disha app, the first of its kind in the country, is a weapon for women. Using the App, instant justice to victims in the cases related to crime against women is provided by the government.
- Autonomous of college  
Resolution: As JNTUA affiliated college, it doesn't have academic freedom. IQAC initiated to go for Autonomous affiliation. The college will have Academic syllabus framing, Choice-Based Credit System (CBCS) , Better Subject Choice and Electives, Examinations, Internships.
- Online Library Facilities, NPTEL Videos, you tube videos  
Resolution: Due to pandemic situation it is suggested to all the HoD's to create awareness among the students to utilize the online library services like Delnet, e-journals. It has been initiated to upload faculty self videos into you tube and the links to be shared to students for further references. NPTEL subject Videos links to be shared to students for improving the self learning.
- Certification Courses  
Resolution: IQAC chairperson suggested to increase the certification courses like Spoken tutorials, NPTEL. IQAC has initiated Eduskills certificate courses like Red hat Linux, CISCO CCNA, AWS Cloud, Micro chip, etc which will be very beneficial for placements.
- Action plan for training and placements  
Resolution: Coding skills have to be improved by value added courses with Industry experts or Alumni resource persons. Value added Programs to be planned more to bridge the gap and curriculum. Review on courses conducted in the previous semester.
- Audit Reports of various departments have been discussed elaborately and the areas of  
Resolution: Audit Reports of various departments have been discussed elaborately and the areas of improvements were identified by the corresponding Heads. All HoDs were asked to ensure an excellent teaching learning process to attain the attributes of Vision and Mission of the department and Institution.
- Online assignment Submission:  
Resolution: Students can be directed to submit their assignments through online using online platforms like Google classroom, Teach mint. Evaluation can also be through the same mode

Meeting ended with concluding remarks by the Principal.  
IQAC Coordinator recorded the minutes.

