



**GEETHANJALI INSTITUTE OF SCIENCE & TECHNOLOGY::NELLORE  
INTERNAL QUALITY ASSURANCE CELL**

**Ref: Pr/Cir/04/20/IQAC-04**

**Dt: 9-4-2020**

**Circular-04**

All the HOD's and IQAC members are hereby informed that the IQAC proposes to conduct a meeting in the board room on 10-4-2020 at 3.30 PM. All the members are requested to attend the meeting without fail.

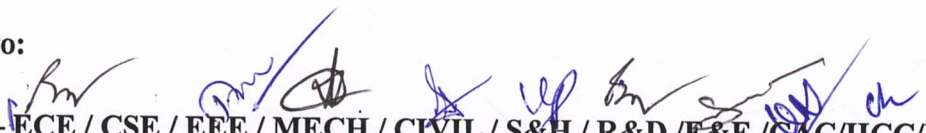
**Proposed Agenda:**

- Academic internal audit report analysis
- NAAC & NBA Accreditation Progress
- Confirming activities progress.
- Feedback analysis on curriculum taken from various stakeholders
- To place any other item with the permission of the chair

  
Convener, IQAC

  
Chairperson-IQAC

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HOD – ECE / CSE / EEE / MECH / CIVIL / S&H / R&D / E&E / CAC/IICC/Principal-i/c  
Secretary for information



**GEETHANJALI INSTITUTE OF SCIENCE & TECHNOLOGY::NELLORE  
INTERNAL QUALITY ASSURANCE CELL**

**Minutes of the Meeting**

**Ref No- IQAC/04/2020**

**Meeting Agenda:**

- Academic internal audit report analysis
- NAAC & NBA Accreditation Progress
- Confirming activities progress.
- Feedback analysis on curriculum taken from various stakeholders
- To place any other item with the permission of the chair

**Meeting Schedule:** 10-4-2020 at 3.30 PM, Board Room

Minutes of 4<sup>th</sup> meeting of the IQAC for the academic year 2019-20, under the chairman ship of Dr.G.Subba Rao, Principal of Geethanjali Institute of Science and Technology, Nellore.

The minutes of the previous meetings were reviewed in terms of implementation and the following points have been discussed:

- Best practices of college were discussed and informed all the departments to maintain the practices for further improvement of the institution
- Advised the HoD's to identify the companies which are relevant for signing MOU's.
- Principal instructed to analyze and take the feedback on curriculum from the stakeholders. The stakeholders include students, faculty members, parents, alumni, industrialists.
- Faculty participation report of various activities to be submitted department wise
- To plan and arrange at least one Industrial visit per semester Industrial and make it mandatory to all the students.
- To plan for new value added courses
- Collect semester wise various Department activities
- Exam section were provided the results to the committee, it was found that overall pass percentage was good. The HoD's are advised to identify failures and conduct remedial classes. Summarized the result analysis report and follow-up action taken letters of:

Letter of appreciation

Letter of suggestion

Letter to improvement in performance

From the feedback analysis on curricular taken from various stakeholders the following changes are proposed for R15 regulations.

1. Linux Environment System lab have to be included.
2. Software Engineering lab have to be included.
3. More case studies to be included in software architecture syllabus.
4. Amazon web services need to be added in grid and cloud computing subject.
5. P-spice software topic have to be included in Electrical circuits - II subject.
6. MATLAB Designing should be included in power electronics subject.
7. Lock gates topic should be included in fluid mechanics subject

The suggestions received on curriculum taken from various stake holders are forwarded to Governing body for further action.

At the end of the minutes, the committee members resolved that the action taken and the meeting concluded with vote of thanks.

#### Resolutions:

Agenda Point	Resolutions	Responsible person	Target date	Remarks
1.	Committee conveners need to submit the report	Committee conveners	30-4-2020	Committees action plans
2	NIRF uploading	Dr.Mahaboob Basha	30-4-2020	Data consolidation from all the departments
3	AISHE uploading	Ms.Swaroopaa	30-4-2020	Data consolidation from all the departments
4	Funding proposals and seminars	Dr.Mahaboob Basha	30-4-2020	Atleast two from each department
5	MOU's to be submitted	Dr.Chakrapani	30-4-2020	5 MOU's department wise
6	Curriculum feedback report	Mr.Sridhar	30-4-2020	Need to submit the report department wise
7	Faculty Participation Report	IQAC coordinator	30-4-2020	Need to submit the report department wise
8	Industrial Visits		30-4-2020	Need to submit the report department wise
9	Value added report from course coordinator	Course coordinator	30-4-2020	Need to submit the report department wise
10	Result Analysis	Mr.Sridhar	30-4-2020	Need to submit the report department wise
11	Activities from Department	IQAC coordinator	30-4-2020	Need to submit the report department wise

**Members Present:**

S.NO	Name of the Staff	Designation	Signature
1	Dr. G. Subbarao	Principal	
2	T.N.V.L.N. Kumar	Professor	
3	Dr. Y. Jahnvi	Professor	
4	Dr. P. Nageswara	Assoc Prof	
5	Dr. K. Mahabub Basha	Prof	
6	V. Gayatri	Assoc. prof, CSE	
7	B. Srinivasa Rao	Assoc Prof, ECE	B-S-Rao
8	Mani Kiran ch	Asst. Prof, ME	
9	Dr T. Sunil Kumar	Professor	
10	K. Raga munika	ASST. PROF, CE	K. Raga munika
11	Dr. T. Ravi Kumar	ASSOC. PROF.	
12	Dr. V. Sireesha	ASSOC PROF	
13	Dr. P. Chakrapani	ASSOC. PROF	
14	P. Raghava Reddy	ASSOC. PROF	
15	S. Sridhar	Assoc Prof	
16	Dr. P. Chakraborty	ASSOC. PROF	

Convener, IQAC

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