

Library Orientation program for first year students

By

**CH. Sreedhar
Librarian**

Library and Information Centre



**Geethanjali Institute of Science and Technology
Central Library**

About the Central Library

- The services and operations in the central library are fully computerized.
- The collection comprises textbooks, general reference material and CD ROMs.
- For continual improvement Students are allocated with a library hour in the curriculum.
- Central Library supports the teaching and students of the institute and provides facilities for general reading and disseminates information according to the requirement of the user.
- Library has rich collections of books on various branches of knowledge
- Almost 33000 books are housed in the library.



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What is Library?

A Collection or group of collections of books and other print or non print materials organized and maintained for use readers.



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Vision of the Library

- To help rural students to enrich their knowledge to create better world for themselves.
- The Library intends to incorporate the latest technology and adopt user friendly approach towards students and faculty.
- The Library intends to offer comprehensive services related to dissemination of knowledge.



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Objectives of the Library

- Communicate library services to raise awareness and promote utilization of library resources effectively.
- Right information to the right reader at a right time in right format.
- Provide accessibility to information in a well organized and coherent manner
- Develop an efficient and effective college library which is adaptable to the changing academic environment.



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Library Advisory Committee

Library committee will support in:

- Budget preparation and allocation of funds for purchasing books and other reading materials for all departments
- To procure text books in adequate number well in advance before the start of semester in consultation with Department Academic Committee
- Formulates policies such as Library Material Purchase Policy, Book Bank Policy, Remote Login Usage Policy, Weeding out Policy.

Committee meeting held once in three months.



S.No	Membership	Name of the Member	Branch
1	Chairman	Prof. Dr. G.Subba Rao	Principal
2	Library Convener	Dr. SD.Jeelani Basha	Dept of ECE
3	Library Secretary	Ch.Sreedhar	Librarian
4	Member	Dr. N. Revathi	Dept of S & H
5	Member	B. Anuradha	Dept of S & H
6	Member	P Sreenivasulu	Dept of MECH
7	Member	M.Gurusamy	Dept of CIVIL
8	Member	M. Rajesh	Dept of EEE
9	Member	V.Sai kishore	Dept of ECE
10	Member	R. Sivaiah	Dept of CSE
11	Member	Chandrakala	Dept of CSE
12	Student Member	N. Balakrishna Chowdary	(ECE – B)
13	Student Member	M. Santhosh Reddy	172U1A0319 MECH
14	Student Member	A Sindhu Priya	172U1A0201 EEE
15	Student Member	P. Vineesha	182U1A0568 CSE
16	Student Member	Batta Lokesh	182U1A0106 CIVIL
17	Student Member	P. Boneesha	172U1A0440 ECE



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Central Library Rules

01. Silence is to be strictly observed.
02. Readers are advised to Scan/Signature e-Gate/**Gate Register** at the entrance.
03. Exhibit your ID cards to avail library services.
04. Keep your personal belongings outside the library.
05. Don't drag the Chairs and tables and they should not be moved or shifted from their position.
06. Mobile phones are strictly prohibited.
07. Books can be borrowed for 14 days only. A fine of Rs: 1/- will be levied after due date.
08. Borrowers are responsible for loss or damage of books
09. Defects found while borrowing books should be brought immediately to the notice of staff on duty.
10. Reference books will not be issued outside the library.
11. Utilize the digital library in a proper way for accessing e-resources.
12. The names of the violators of library rules will be forwarded to higher authorities.



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DOs and DON'Ts for Central Library

DOs:

- 1.Exhibit ID card while barrowing library books.
- 2.Strictly Abide by Library Rules and Regulations.
- 3.Maintain strict silence.
- 4.Make use of library strictly for academic purpose.
- 5.Use Library computers exclusively for research/academic works
- 6.Contact the library staff in connection with any library related issues.

DON'Ts

- 1.Do not STEAL books from the Library
- 2.Do not sleep or relax inside the Library
- 3.Do not carry bags, wear hats/caps inside the Library
- 4.Do not remove dictionaries from the pulpits
- 5.Do not install or uninstall any software program(s).



STUDENTS TOKENS

Category of membership	No. of Books	Period of Loan
Students	03	15 days
Faculty Teaching	10	One Semester
Non-Teaching Staff	04	30 days



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CENTRAL LIBRARY CARPET AREA

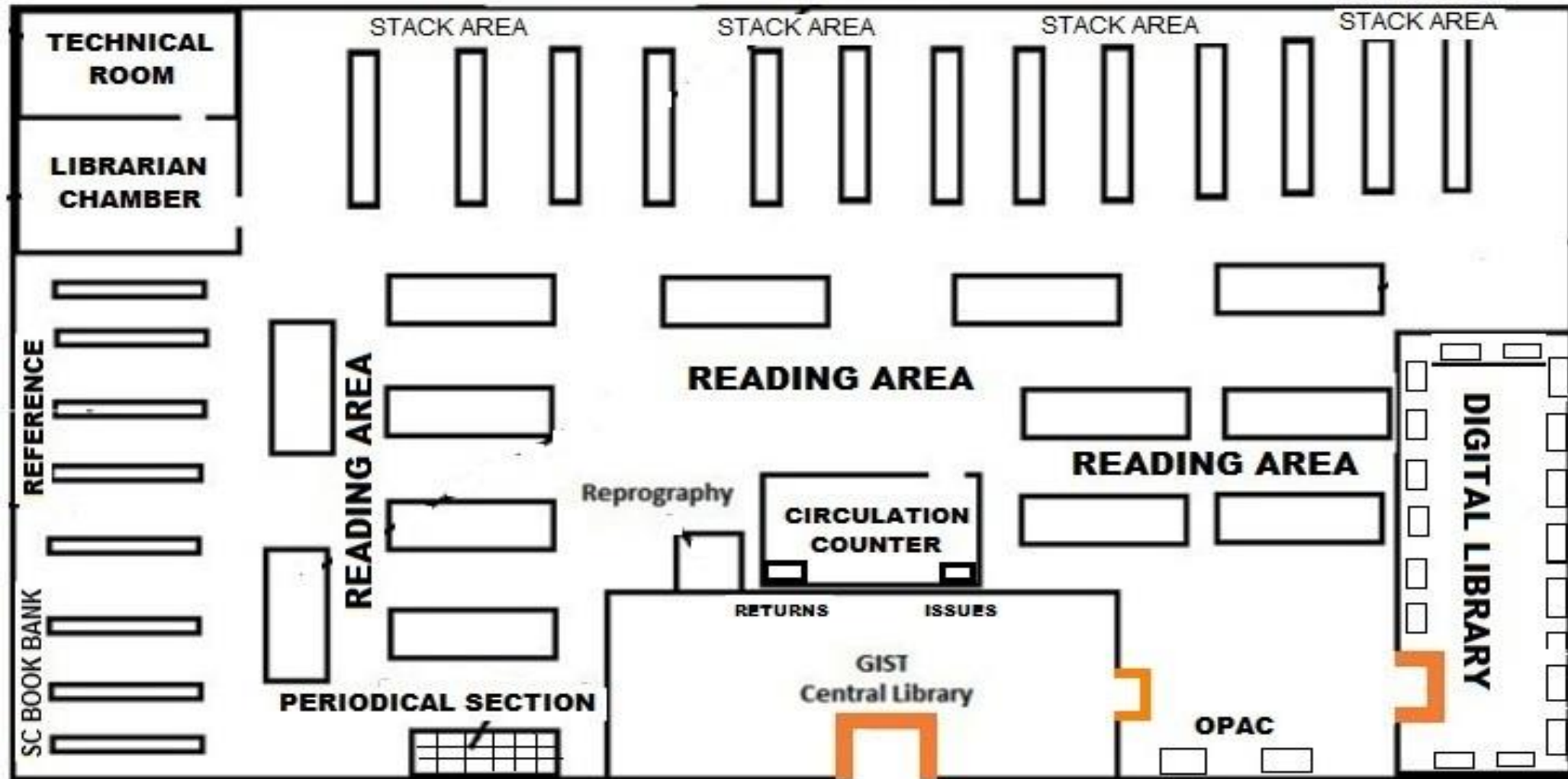
Carpet Area of library	613.12 sq,m
Digital Library	29.575 sq.m
Reading area	374.3955 sq.m
Stack area	173.166 sq.m
Periodical and Reference	134.4 sq.m
Circulation counter	21.0375 sq.m
Personal belongings	29.7 sq.m
Office	10.35 sq m
Technical Room	13.662 sq m



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CENTRAL LIBRARY MAP

GIST CENTRAL LIBRARY CARPET AREA: 613.12 Sq.m



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LIBRARY AT A GLANCE

Our Central Library provides good learning materials and Library has good collection of books on various branches of knowledge.

Seating Capacity	:	150
Titles	:	4476
Volumes	:	32466
Reference Books	:	4476
NPTTEL Videos	:	4TB HARD DISC With 500 Subject Videos
SC Book Bank	:	3286
SUBJECT CDs/DVDs	:	2344
PROJECTS	:	893
BACK VOLUMES	:	339
News Papers	:	07
Previous Question Papers	:	Hard and Soft copies
Syllabus	:	Hard and Soft copies
Student Book Ratio	:	1:15



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DEPARTMENT WISE LIBRARY BOOKS DETAILS

S.NO	BRANCH	NO.OF TITLS	VOLUMES
1	CIVIL	537	3304
2	EEE	523	4021
3	MECH	763	4040
4	ECE	567	6807
5	CSE	703	7105
6	S&H	1383	7189
	TOTAL	4476	32466



E-Journals : **DELNET, J.Gate, N-List**
Print Journals : **55**
Print Magazines : **19**



Geethanjali Institute of Science and Technology

Library is automated using Integrated Library Management System (ILMS)

The library is fully automated with Integrated Library Management Software (ILMS) since the academic year 2016-2017, i.e. **AutoLib Software Version 8.2** designed and developed by AutoLib Software Systems, Chennai. Through the software, the library provides various services,



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Library is automated using Integrated Library Management System (ILMS)

The screenshot shows a web browser window displaying the library's homepage. The browser's address bar shows the URL `192.168.60.1:8080/AutoLib/Home/index.jsp`. The page header includes the institute's name, the date and time (30 Jul 2019, 11:26:49), and the software provider (AutoLib Software Systems). A navigation menu contains links for Home, Circulation, Search, Reports, and Logout. A user profile section displays fields for User Id, Department, User Name, Valid Date, and Designation, with a 'PHOTO NOT AVAILABLE' placeholder. A summary of library user login counts shows a total of 12668. Two main data panels provide collection and transaction details. The 'Total Collection and Transaction Details' panel lists: Collection (36076), Member (4013), Due List (378), Issued List (1235), Returned List (62675), and Renewed List (0). The 'Today Transaction Details' panel lists: Issued List (25), Returned List (51), Renewed List (0), Total Amount (99.0), Paid (99.0), and Login (13). A 'Related Links' section offers quick access to My Transaction, Search, Counter, and Counter Report. A 'Suggestion' section indicates that no suggestions were found today. The Windows taskbar at the bottom shows the system clock at 11:26 AM on 30-Jul-19.

Geethanjali Institute of Science and Technology
Powered by AutoLib Software Systems
Welcome :

Home | Circulation | Search | Reports | Logout

Date&Time: 30 Jul 2019, 11 : 26 : 49

Last Visited Time is :
Tue Jul 30 11:25:17 IST
2019

User Id : Department :
User Name : Valid Date :
Designation :

PHOTO NOT AVAILABLE

Library User Login Counts: Total: 12668

Total Collection and Transaction Details

Collection (36076)	Member (4013)	Due List (378)
Issued List (1235)	Returned List (62675)	Renewed List (0)

Today Transaction Details

Issued List (25)	Returned List (51)	Renewed List (0)
Total Amount (99.0)	Paid (99.0)	Login (13)

Related Links

- My Transaction
- Search
- Counter
- Counter Report

Suggestion

No.of suggestions found today : 0

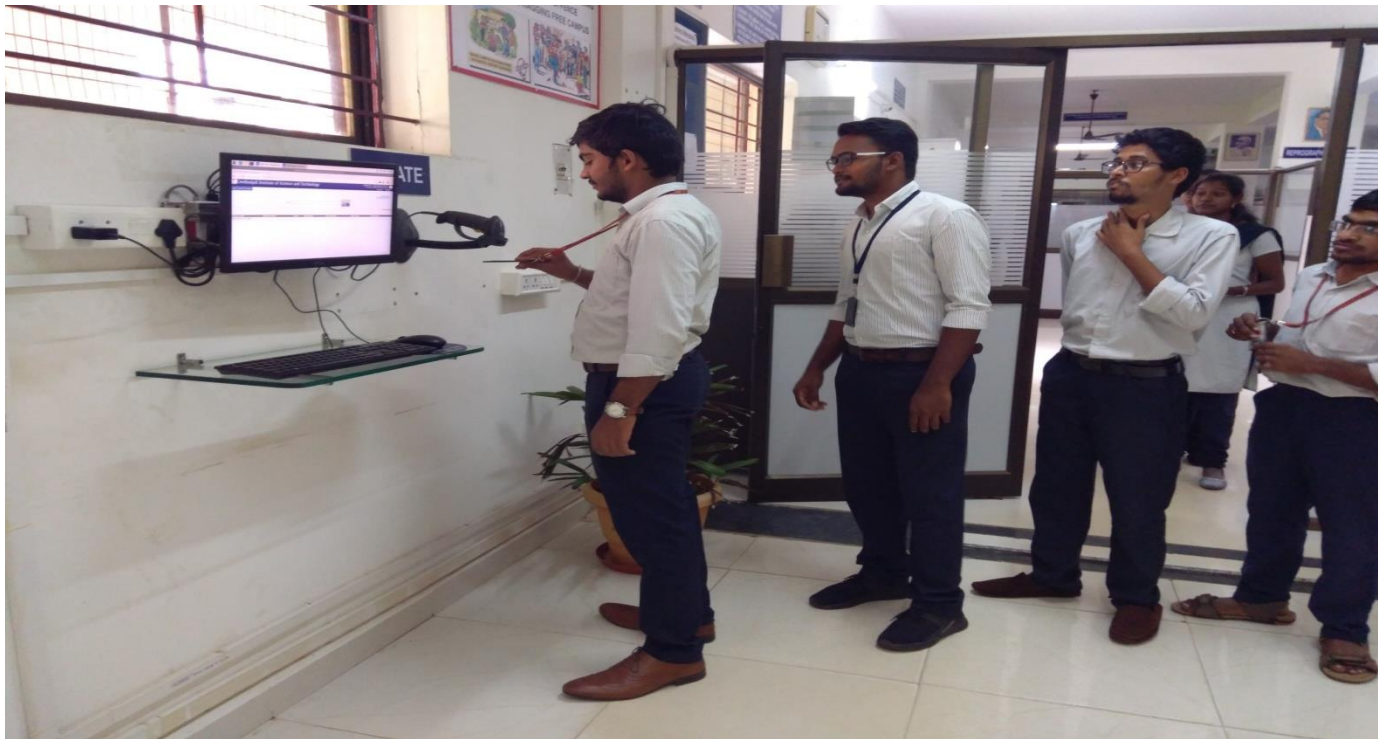
See Suggestions



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E-Gate

Library users log-in to the library through e-gate at the entrance of the library. While entering in to the library, users can scan their Roll number (Scanning of ID Roll no. with Barcode) with the scanner provided at the entrance of the library and log-out while returning from the library. Reports will be generated on usage of the library.



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Search (OPAC) Online Public Accessing Catalogue.

provided at the entrance of the library for searching the availability of library materials. Searching can be done through author, title, subject and any other related words. The same facility is provided to all the Head of the departments for searching library materials at their location through LAN.



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Library is automated using Integrated Library Management System (ILMS)

Circulation Management –Transaction

Books Issue/Renewal /Return/Overdue charges etc... (Barcoded Circulation)



Counter Service

Last Visited Time is : Tue Jul 30 11:25:17 IST 2019

User Id	162U1A0244	<input type="button" value="Find"/>	<input type="radio"/> User		Resource	No's	Card	Days	Renew
Name	SHAIK SAMEER				General	0	0	0	0
Group	STUDENTS				Book	3	2	15	0
Desig	student				BookBank	0	0	0	0
Dept	EEE	Valid Date	15-07-2020		NonBook	2	0	7	0
Course	B.TECH-EEE	Year			Journal	0	0	0	0
		<input type="radio"/> Resource			Back Vol	0	0	0	0
Acc.No		Call No			Thesis	0	0	0	0
Title					Standard	0	0	0	0
Author		Type			Proceeding	0	0	0	0
Publisher		Status			Report	0	0	0	0

Issue Date 30-07-2019 Due Date 30-07-2019 Return Date 30-07-2019 Fine 0.0

AccessNo	Title	Author	IssueDate	DueDate	Staff Code
15391	Management Science	A.Ramachandra Aryasri	10-05-2019	01-08-2019	COUNTER
4976	Power System Analysis	K.Dayalini	10-05-2019	01-08-2019	COUNTER



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E- Resources

- Electronic resources (or e-resources) are materials in digital format accessible electronically.
- e-resources are electronic journals (e-journal), electronic books (e-book) online databases in varied digital formats, Adobe Acrobat documents (.pdf), WebPages (.htm, .html, .asp etc) and more.
- The Library Proxy Service enables remote access to e-resources off-campus.
- Students and staff can access library e-resources.

The image shows two screenshots of library websites. The top screenshot is the DELNET Digital Library Resources page, featuring a search bar, navigation links, and a 'Full-text Digital Library Resources' section with categories like 'Knowledge Gainer Portal', 'Language Learning Portal', 'Manuscripts & Rare Books', and 'E-JOURNALS (Full-Text)'. The bottom screenshot is the N-LIST National Library and Information Services dashboard for Geethanjali Institute of Science and Technology, displaying user statistics (57 Active Users, 0 Expired Users, 227 Pending Users) and contact information for the library staff.



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E- Resources

E-JOURNALS

Details of Memberships

DELNET http://www.delnet.in/	(JNTUA CONSORTIUM) J-Gate (Engineering Collection) https://jgateplus.com/home/	N-List https://nlist.inflibnet.ac.in/user/login.php
Engineering and Technology: e-Journals 300 Remote Access Through User Name and Password User Name: apgistn Password: gistn3718	e- Journals : 18657 Remote Access Through User Name and Password User Name: Staff and Student e-mail id Staff Password : gislib1234 Students Password : gistuser1234	e-Journals: 3828 Remote Access Available User names and passwords sent their own email IDs by N-List



e-Books

<p>DELNET http://www.delnet.in</p>	<p>N-List https://nlist.inflibnet.ac.in</p>	<p>National Digital Library https://www.ndl.gov.in</p>
<p>e-Books: 2,50,000.00 and daily updating Remote Access Through User Name and Password User Name: apgistn Password: gistn3718</p>	<p>e-Books: 80409 Remote Access Available User names and passwords sent their own email IDs by N-List</p>	<p>1.85 Crore e-Books Continuous Updation Open Access (Freely Available) Institutional Membership Through Bulk Registration User name and passwords are sent their own email IDs by NDL</p>



Database Services

DELNET http://www.delnet.in/	N-List https://nlist.inflibnet.ac.in	ShodhGanga https://shodhganga.inflibnet.ac.in	National Digital Library of India (NDL) https://ndl.iitkgp.ac.in/	NPTEL https://swayam.gov.in/
e-Books 29000000+ Thesis/Dissertations: 100000+ Remote Access Through User Name and Password User Name: apgistn Password: gistn3718	e-Books: 160809 Remote Access Available User names and passwords sent their own email IDs by N-List	Full Text Theses 291531 Open Access	e-Books: 1.85Crore+ Open Access Institutional Membership	4TB Hard Disc with subject wise videos Lectures: 500 Remote Access through www.Gist.edu.in



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Digital Library







Periodical Section



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E-JOURNALS

 <p>DELNET Developing Library Network USERNAME: apgistrn PASSWORD: gistrn3718</p>	<p>400 e-Journals (Engineering and Technology) URL: http://164.100.247.30/ OR URL: http://www.delnet.in/</p>
 <p>N-LIST National Library and Information Services Infrastructure for Scholarly Content extending access to e-resources to colleges in India</p>	<p>6000+e-Journals URL: https://nlist.inflibnet.ac.in/</p>
 <p>J-Gate</p>	<p>e-Journals 17,700 (Engineering & Technology) URL: https://jgateplus.com/search/ (JNTUA CONSORTIA) IP ADDRESS: 103.90.156.232 (Remote Access and Intranet)</p>
 <p>Taylor & Francis Online</p>	<p>e-journals : 555 https://www.tandfonline.com/ (JNTUA CONSORTIA) IP ADDRESS: 103.90.156.232 (Remote Access and Intranet)</p>
 <p>NISCAIR National Institute of Science Communication and Information Resources</p>	<p>OPEN  ACCESS Open access e-Journals:14 URL: http://op.niscair.res.in/</p>
 <p>Scientific Research An Academic Publisher</p>	<p>E – Journals: 200+ URL: https://www.scirp.org/journal/index.aspx</p>
 <p>Springer Open</p>	<p>Above 200 Peer Reviewed Open Access Journals URL: https://www.springeropen.com/</p>
 <p>EZ3 Elektronische Zeitschriftenbibliothek Electronic Journals Library</p>	<p>E – Journals: 63,470 URL: https://knowledge.unccd.int/kss/electronic-journals-library-ezb</p>
 <p>oajse Open Access Journal Search Engine</p>	<p>4000+ Open Access Journals URL: http://oajse.com/a-z/a.html</p>

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E-BOOKS AND OTHER DATABASE SERVICES

 <p>DELNET Developing Library Network</p> <p>USERNAME: apgistn PASSWORD: gistn3718</p>	<p>e-books Thesis/Dissertations and other online Data Bases URL: http://164.100.247.30/ OR URL: www.delnet.in/</p>
 <p>31,35,000+ ebooks URL: www.nlist.inflibnet.ac.in/</p>	<p>bookboon.com (Open access) URL: www.bookboon.com/ 75 million downloads of e- textbooks</p>
 <p>National Digital Library of India (Open access) 7,00,000 e – Books and above URL: www.ndl.iitkgp.ac.in/</p>	 <p>(Open access) Access free e-books and projects URL: www.faadooengineers.com/</p>
<p>PDFDRIVE (Open access) URL: www.pdfdrive.com/category/43 Millions of e-books</p>	 <p>(Open access) Thousands of e-books available URL: www.obooko.com/</p>
 <p>(Open access) Online educational resources for teaching and learning on technology and engineering URL: www.coursera.org/</p>	 <p>NPTEL : 4TB HARD DISC SUBJECT WISE VIDEOS : 500</p>



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NPTEL Video Lectures

NPTEL is an acronym for National Programme on Technology Enhanced Learning which is an initiative by seven Indian Institutes of Technology (IIT Bombay, Delhi, Guwahati, Kanpur, Kharagpur, Madras and Roorkee). The Library is providing video links for remote access.

The screenshot displays the NPTEL interface. On the left, a sidebar titled "Modules / Lectures" lists the following topics for Week 1:

- Introduction to MOSFETs
- Simple MOSFET Circuits
- MOSFET Current Mirrors
- Cascode Amplifiers
- MOSFET in Integrated Circuits
- MOSFET Capacitances

Week 2 and Week 3 are also visible in the sidebar. The main content area shows a video player for "Introduction to MOSFETs" under the "ANALOG IC DESIGN" category. The video is presented by Prof. Aniruddhan.S. from IIT Madras. The player interface includes a play button, a "Watch later" button, and a "Share" button.



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NPTEL SUBJECT VIDEOS DEPARTMENT WISE SUMMARY REPORT

S.NO	BRANCH	NO. OF VIDEO LECTURES
1	CIVIL	46
2	EEE	39
3	MECH	106
4	ECE	47
5	CSE	55
6	S&H	207
TOTAL VIDEOS		500



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PRINT JOURNALS SUMMARY REPORT : DEPARTMENT WISE

S.NO	BRANCH	PRINT JOURNALS
1	CIVIL	12
2	EEE	8
3	MECH	9
4	ECE	11
5	CSE	10
6	S&H	5
	TOTAL	55

TOTAL NUMEBR OF MAGAZINES : 19



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List of News Papers Subscribed in the College Central Library

S.No	Name of the News Paper
1	Eenadu
2	Sakshi
3	Vartha
4	Andhra Jyothi
5	The Hindhu
6	Deccan Chronicle
7	The New Indian Express



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SC BOOK BANK SCHEME

Social Welfare Department implements the scheme for the educational advancement , socio –economic development, welfare and protection of Scheduled Castes in the state. Under This Scheme Text Books are provided for SC students pursuing Engineering Course in our college.

MODE OF CIRCULATE: Books will be issued at the beginning of the each semester and collect back after their completion of their semester.

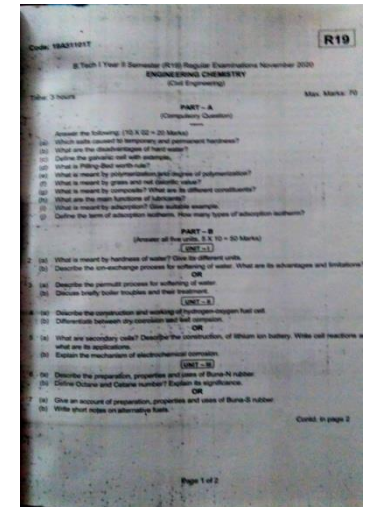
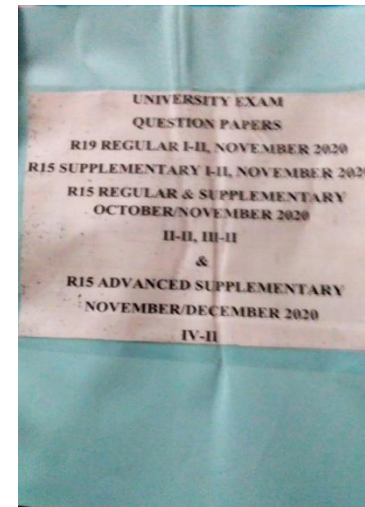
S.NO	YEAR	TITLES	VOLUMES
1	2015-2016	6	24
2	2016-2017	125	1039
3	2017-2018	110	1523
4	2018-2019	-	-
5	2019-2020	65	700
TOTAL		306	3286



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Question Bank: Old question papers for reference

- Library has also provisions for students to refer old question papers for preparing their examinations.
- The Central Library preserves previous years question papers.
- The library provides question papers hard copies as well as soft copies department wise and subject wise.



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Media Resource Centre:

❖ Photocopying (CANON Xerox 1 No.) Xerox cum Network Printer

❖ DVD Writer



Reprography Service

- ❑ Library Photocopier is available only for Library books and the documents which are not issued.
- ❑ Students should give requisition at the Reference Section.
- ❑ The charges are Rs. 0.50 for each A4 paper
- ❑ Due to copyright issue, the whole book is not allowed for Xeroxing.



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Over Night Borrowing Facilities for Faculty and Students

- Library is extending over night borrowing facility for teachers and students.
- This service is provided when the borrowing limits of the faculty and students exceeds.
- The borrower has to return the books immediately after a day.
- This facility help many students and teachers when there is an urgent need of of library materials.



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Reference Services

- We are providing reference service for both faculty and students.
- Whenever there is a information need for students and faculty we are helping them to find and use it.
- We have a good collection of reference materials such as Encyclopedias, Dictionaries, Rare Books, Project Records, Back Volumes, Competitive Books.



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Digital Library

Digital Library is also provided for the continuous updating of recent techniques. Internet facility is available for Staff & Students Online access to the e-resource of the Digital Library like J-Gate e-journals, DELNET, N-List and, Taylor and Francis e-journals. These e-resources can be access in i.e anywhere in campus or off campus. And also providing NPTEL video lectures.



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New Arrivals

- The college Central Library displays new arrivals as and when new books are procured to the library.
- There is a separate display rack put in place in the library to display new new arrivals.



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IIT Bombay KOHA workshop

The workshop will be conducted at Geethanjali Institute of Science and Technology, [remote centres](#) in the country on **Friday, 12 October 2018 from 9.30 AM to 6.00 PM.**

This workshop will be conducted through a blended mode, using both live video conferencing facility (A-VIEW) and Hands-on sessions at remote centers. **E-certificate** will be provided to the participants after successful completion of the workshop and filling up the feedback form.



GEETHANJALI INSTITUTE OF SCIENCE & TECHNOLOGY
Gangavaram(V), Kovuru (Md), S.P.S.R.Nellore (Dt)-524137
E mail: geethanjali@gist.edu.in, Web:www.gist.edu.in



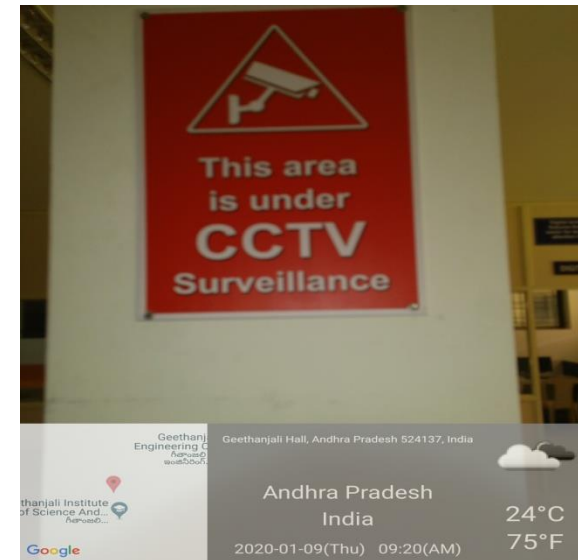
One day main workshop
on
Koha and Library Automation
on
12 October 2018
National Virtual Library of India (NVLI),
Ministry of Culture, Government of India
In Association with
IIT Bombay



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Surveillance

Gist Library is able to effectively monitor and carry out surveillance of the visitors to the library with the help of the 6 numbers of CC TV installed in Vantage points of the library premises in all the four corners. The installation of CC cameras has facilitated the effective administration of library.



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Safety Arrangements

Well trained electricians are available on campus for wiring and installation and constant monitoring. Safety measures like earthing are done to avoid electrical shocks. Security guards are working in the college campus in shifts. Fire Proofing equipments are available in the library and library premises



Geethanjali Institute of Science and Technology
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Central Library Staff

S.NO	NAME	DESIGNATION	QUALIFICATION	EXPERIENCE
1	N.S. Kumar	Asst.Librarian	Misc	4 Years
2	Rvsp. Himakar	Lib. Asst	B.Com	4 Years
3	J. Dhanamma	Lib.Asst	Mca	1 Year
4	T. Supraja	Lib.Attender	B.Sc Computers	4 Months



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THANK YOU



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